

BOARD OF SELECTMEN
Minutes of June 14, 2010

MEMBERS PRESENT: Chairman Charles McMahon called the meeting to order at 7:00 PM. Selectmen Bruce Breton, Ross McLeod, Galen Stearns and Roger Hohenberger were present, as was Town Administrator David Sullivan. Mr. McMahon opened the meeting with the Pledge of Allegiance.

ANNOUNCEMENTS: Mr. McLeod thanked the Windham Rail Trail Alliance for another successful Flat and Fast 5K at the rail trail. He noted that this was the 3rd year this event has been held, and this had been the largest to date with 212 participants. Mr. McLeod then extended congratulations to the winners: Mark Wimmer for the men and Danielle Ross for the women.

On behalf of the Windham Soccer Association, Mr. McLeod extended thanks to all who came out to Chunky's Cinema in Pelham for the US World Cup telecast, which was quite a successful event.

LIAISON: None.

MINUTES: Tabled.

CORRESPONDENCE: Notice received announcing the Annual Town Day scheduled for July 3 at Griffin Park 12 to 3 PM, followed at 5:30 by food, a live band at 7:00 PM and fireworks at 9:00 PM; all at the Windham High School. Glow bracelets will be on sale in advance of the event, proceeds from which will benefit Windham's Helping Hands.

Letter received from Comcast relative to award of a \$1K Leaders and Achievers scholarship to Ms. Kristie Cannone of Windham.

Bond release/Haffner's fuel site: \$1,325 release plus interest: Mr. McMahon indicated the release has been reviewed by all parties and signed off on. Mr. Stearns moved and Mr. Hohenberger seconded to release the amount of \$1,325 plus any accrued interest as requested.

Discussion ensued as to whether or not the required landscaping had been completed at the site. Ms. Amy Spencer, abutter, approached and advised she did not believe the job had been completed as required.

Mr. Stearns withdrew his motion to allow for clarification from Community Development. Further discussion ensued, and Mr. Hohenberger withdrew his second. Matter was tabled.

OLD/NEW BUSINESS: Bid opening/Salt Shed: Mr. Sullivan advised nine (9) bids were received, some with exceptions and exclusions. He indicated there was much to review, and that he, Mrs. Call, and Mr. McCartney would proceed to do so and return to the Board with a recommendation at the next meeting. Mr. Sullivan added that the goal is to begin the project in early July.

Mr. Sullivan then advised the Board that there was one additional bid from Nickleson Construction of Hampton NH, which was received at 2:07 PM after the bid opening had commenced. He explained that the bidder had suffered issues with his vehicle while attempting to deliver the bid, however, the bidder could not have had any knowledge of the other bids received as the opening had just begun.

Mr. Hohenberger moved and Mr. Stearns seconded to accept the bid from Nickleson Construction. Mr. McLeod noted he did not believe it spoke well of the company's project management that they waited until the last minute to submit their bid for a project of this magnitude.

Brief discussion ensued, and the motion passed unanimously. Mr. Sullivan advised that staff would open the bid and update the results.

Mr. Sullivan advised that Tax Assessor Rex Norman had completed compiling the documentation relative to the 35 outstanding abatements, and that the binder will be available at the Selectmen's Office for the Board's review prior to the next meeting. He added that of the abatements, 16 were recommended for denial, and Mr. Norman is requesting that the Board submit any questions/concerns prior to the meeting so he can be prepared to respond.

Mr. Sullivan advised that the Griffin Park Playground will be closed for repairs beginning at 6:00 AM on June 21st. Weather permitting and barring any unforeseen circumstance, the playground will re-open on July 3rd. Mr. Sullivan noted the area is being closed for drainage work and replacement of the rubber coating in the center area.

Mr. Sullivan noted that at the 5/24 meeting a bid amount of \$86,400 had been discussed/approved for the Transfer Station trailer, however, due to a typographical error in the bid results the actual cost was \$81,400.

Mr. Hohenberger moved and Mr. McLeod seconded to reconsider the motion to award the bid for the Transfer trailers to DeVito in the amount of \$86,400. Passed unanimously.

Mr. Hohenberger then moved and Mr. Stearns seconded to award the bid for the Transfer trailers to DeVito in an amount not to exceed \$81,400. Passed unanimously.

Mr. Sullivan asked that the Board please review the documentation they had received relative to the lighting project at the Windham High School for discussion at the next meeting. Mr. Stearns inquired whether the School Board would also be reviewing the information and offering their input, and Mr. Sullivan indicated he was unsure, but would clarify if they had received it, as well. Brief discussion ensued, and Mr. Sullivan indicated he would advise the School Board that they were welcome to attend.

WEDC INTERVIEWS: The Board interviewed the following for possible appointment to the Windham Economic Development Committee: Barry Ashar, Al Letizio Jr., and Gabe Toubier.

Mr. McMahon explained that the Board will now review all the information before making a decision on the appointments. Discussion ensued as to how the Board will submit their recommendations to Mr. Sullivan, and it was the consensus that the members will rank the interviewees from 1 (being good) to 5 (poor). Mr. McMahon noted there are eight positions available, five of which shall be Windham business owners and the remaining three shall be residents.

CHIEF LEWIS: Chief Lewis requested the Board's authorization to allow the Department motorcycle to lead/escort the Annual Knight Ride on June 26th. The Ride travels from Park Place Lanes, to the seacoast, and back, and the escort offers enhanced safety to the riders. Mr. Stearns moved and Mr. Breton seconded approve the request to allow the Department motorcycle to lead the Knight Ride. Passed unanimously.

Chief Lewis, on behalf of Chief McPherson who had been called out of the meeting, requested authorization to allow one Fire vehicle to participate in the Knight Ride, as well. Chief Lewis noted the Fire Department had participated last year with their utility vehicle. The Fire Department vehicle offers the ability via the Opti-com system to trigger the traffic lights as the procession proceeds and keep the Ride moving. Mr. McLeod moved and Mr. Hohenberger seconded to allow the Fire Department to utilize a Department vehicle for the Knight Ride. Discussion ensued regarding other communities along the route as it pertained to the use of the Opti-com device, and Chief Lewis clarified that these communities are contacted in advance of the Ride and have offered their approval and support.

Mr. McMahon requested that Chief Lewis clarify the purpose of the Ride, and Chief Lewis noted it is a fundraiser for scholarships through the Knight Foundation in memory of Windham Officer Mark Knight who passed away of cancer several years ago. The event includes a raffle to win a Harley-Davidson, tickets for which are available at the Police Department.

Motion passed unanimously.

Chief Lewis advised the Board of continued parking issues at Griffin Park, and asked that the Board schedule this topic for future workshop discussion. He noted that officers had issued several tickets just that evening. Mr. McLeod suggested that he, Scott Mueller, and Recreation Coordinator Cheryl Haas hold an initial discussion regarding the parking, as a primary issue is related to scheduling.

Mr. Hohenberger noted that the Board had, several times, discussed correcting the corner of the lot to allow for additional parking, and he felt doing so should be looked at again.

Discussion ensued about other alternatives, ie: closing the middle driveway, making the lot one way in/out with angled parking, fixing the corners, and possibly extending the parking lot near the walking path.

Mr. McMahon indicated he had been working with Laura Scott on a re-design of the lot to return the 50 spaces that had been removed at the outset of the project, plus 25 additional. He indicated he will be presenting his plan to the Board at a future meeting. Mr. Stearns suggested the Board meet at Griffin Park with the Highway Safety Committee, Mr. Zohdi, and Mr. McCartney to discuss the options and then move forward.

Mr. McMahon suggested the Board meet at the Park at 6:00 PM prior to a future meeting. Mr. Breton suggested that evening's meeting be held at the pavilion. Discussion ensued, and this matter will be tentatively scheduled for the July 19th agenda subject to the School District's being willing to move their workshop with the Board to the 26th.

JACK MCCARTNEY: Highway Agent Jack McCartney requested the Board's support to re-construct Rowe Road and complete work on a portion of Meetinghouse Road in-house, via Capital Improvement funds; and bid work on a portion of Bear Hill Road and paving of Hayes Hart and Sylvestri roads via the Summer Maintenance budget.

Mr. McLeod inquired whether any funds could be garnered from the developers around Bear Hill Road, in light of the wear and tear on the road due their ongoing projects. Mr. McCartney replied that he did not believe any funds were available for the Bear Hill area.

Discussion ensued regarding the proposed work on Meetinghouse, which Mr. McCartney indicated would involve tree work, shoulder/culvert work, and paving. Further discussion ensued regarding the possibility of future guardrails/widening of the shoulder in the area of Easy Street. Mr. McCartney concurred with their need in this area, and it was the consensus that Mr. McCartney proceed to arrange for installation of a guardrail as discussed.

After further, brief discussion, it was the consensus of the Board that Mr. McCartney proceed as requested to complete the intended projects.

GRANT ACCEPTANCE: Mr. Sullivan advised that neither required a public hearing as the amounts were under \$5K, and noted that the following had been received:

- \$4,952.41 from the Urban Search and Rescue Task Force in reimbursement of salary/benefit costs incurred for Lt. Moltenbrey during his deployment to Rhode Island to assist during their flooding. Mr. Stearns moved and Mr. McLeod seconded to accept these funds. Passed unanimously.

- \$2,000 from the Local Government Center for use by the Police Department to purchase new equipment for their weight room as part of their wellness program. Mr. McLeod moved and Mr. Stearns seconded to accept these funds. Passed unanimously.

OLD/NEW BUSINESS CONTINUED: Mr. Sullivan advised that the LEC had held their first meeting earlier that evening, and noted that one position remains available for appointment. He indicated he had spoken to Neelema Gogumalla and Dianna Fallon relative to the remaining two year position. Mr. Sullivan advised that Ms. Gogumalla indicated she would prefer to remain a consultant to the Committee, but Ms. Fallon had indicated her willingness to be appointed to the remaining slot.

Mr. Stearns moved and Mr. Hohenberger seconded to appoint Ms. Fallon to the LEC for a term of two years. Passed unanimously.

Mr. McLeod inquired as to the status of the shutters for the Bartley House and the Senior Center. Mr. Sullivan advised that one is missing due to space constraints, and the one at the Senior Center can be replaced. Discussion ensued, and it was the consensus of the Board that the Bartley shutter be relocated to the Senior center to balance the windows. Mr. Sullivan will follow-up.

Mr. Hohenberger moved and Mr. Stearns seconded to adjourn. Passed unanimously.

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

Note: These minutes are in draft form and have not been submitted to the Board for approval.