

TOWN OF WINDHAM NEW HAMPSHIRE



Warrant and Budget 2002

Note: This is the revised Town Warrant which is being submitted for the Official Ballot Vote on March 12, 2002, and is inclusive of any changes/amendments made at the February 9th Deliberative Session.

TOWN WARRANT

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Windham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified of the following annual Town Meeting schedule.

First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Golden Brook School in said Windham on Saturday, the Ninth day of February, 2002 at 9:00 am. This session shall consist of explanation, discussion, and debate of warrant articles numbered 4 through 33. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

Second Session of Annual Meeting (Official Ballot Voting)

You are hereby notified to meet again at the Golden Brook School in Windham, on Tuesday, March 12, 2002 between the hours of 7:00 a.m. and 8:00 pm to vote by official ballot on warrant articles numbered 1 through 33.

ARTICLE 1. To choose all necessary Town Officers for the year ensuing.

ARTICLE 2. To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as submitted by Petition under RSA 675:4.

Citizen Petition Amendment #1: To determine if qualified voters in the Town of Windham in the County of Rockingham in the State of New Hampshire will vote to approve changes in zoning ordinances 604.1.3, 605.1.1.3, and 605.1.3 to prohibit “Formula Fast Food or Drive-thru Fast Food Restaurants” in Windham:

604. Neighborhood Business District:

604.1.3 No “Formula Fast Food or Drive-thru Fast Food Restaurants” permitted.

Definitions:

“Full Line Restaurant” means a business selling a full line of prepared food and drinks using nondisposable plates, glasses and utensils for immediate consumption on the site. The business provides tables and chairs, table service, and is available to persons of all ages.

“Fast-food or Drive-thru Fast Food Restaurant” means an establishment whose principal business is the sale in disposable packaging of already prepared or rapidly prepared food directly to the customer in a ready-to-consume state for consumption either within the restaurant building or off the premises. Neither a delicatessen, gourmet food shop, or pizza shop, with fifteen or fewer seats nor a bakeshop with eight or fewer seats shall be construed to be a “fast-food restaurant.”

A “Formula Fast Food Restaurant” is a fast-food or drive-thru restaurant that is required by contractual or other arrangement to offer any of the following: standardized menus, ingredients, food preparation, employee uniforms, architecture or similar standardized features, interior décor, signage or exterior design, or adopt a name, appearance or food presentation format which causes it to be substantially identical to another restaurant regardless of ownership or location.

605. Business-Commercial District A, B and C:

605.1.1.3 No “Formula Fast Food or Drive-thru Fast Food Restaurants” permitted. See 604.1.3 for definitions.

605.1.3 No “Formula Fast-Food or Drive-thru Fast Food Restaurants” permitted. See 604.1.3 for definitions.

Not Recommended by Planning Board (Vote 6:0:1)

Citizen Petition Amendment #2: Pursuant to RSA 675:4, we, the undersigned registered voters of the Town of Windham, hereby petition the Board of Selectmen to place the following zoning amendment on the warrant and official ballot of the 2002 Annual Town Meeting:

Article ____. To see if the Town will vote to prohibit drive-through facilities at restaurants located in the Neighborhood Business District and Business-Commercial District A by amending the zoning ordinance to add the following sentence to Sections 604.1.3, 605.1.1.3 and 605.1.3:

“Drive-throughs are not permitted.”

Recommended by Planning Board (Vote 7:0)

Citizen Petition Amendment #3: Pursuant to RSA 675:4, we, the undersigned registered voters of the Town of Windham, hereby petition the Board of Selectmen to place the following zoning amendment on the warrant and official ballot of the 2002 Annual Town Meeting:

Article ____. To see if the Town will vote to prohibit Formula Fast Food Restaurants and Drive-thru Fast Food Restaurants in the Neighborhood Business District and Business-Commercial District A by amending the zoning ordinance to add the following language to Sections 604.1.3, 605.1.1.3 and 605.1.3 and to add the following definitions to Section 200:

Add to Sections 604.1.3, 605.1.1.3 and 605.1.3

“Formula Fast-Food and Drive-thru Fast Food Restaurants are not permitted.”

Add Following New Definitions to Section 200:

Full Line Restaurant: A business selling a full line of prepared food and drinks using non-disposable plates, glasses and utensils for immediate consumption on the site. The business provides tables and chairs, table service, and is available to persons of all ages.

Fast-food or Drive-thru Fast Food Restaurant: An establishment whose principal business is the sale in disposable packaging of already prepared or rapidly prepared food directly to the customer in a ready-to-consume state for consumption either within the restaurant building or off the premises. Neither a delicatessen, gourmet food shop, or pizza shop with fifteen or fewer seats nor a bake shop with eight or fewer seats shall be construed to be a fast-food restaurant.

Formula Fast Food Restaurant: A fast-food or drive-thru restaurant that is required by contractual or other arrangement to offer any of the following: standardized menus, ingredients, food preparation, employee uniforms, architecture or similar standardized features, interior décor, signage or exterior design, or adopt a name, appearance or food presentation format which causes it to be substantially identical to another restaurant regardless of ownership or location.

Note: This petition is identical in substance to a previously petitioned amendment. If the Selectmen allow the prior petitioned amendment to go on the ballot, the undersigned give permission to have this petition withdrawn.

Not Recommended by Planning Board (Vote 6:0:1)

Citizen Petition Amendment #4: Purpose: Amend Section 706.5.4 of the Town of Windham Zoning Ordinance as follows:

Insert “scrolling,” after the word “moving,” in the second sentence.

Replace “Changing print with less than a 5 second duration” to “Text and/or graphics that change more than once a day” in the third sentence.

In the fifth sentence, change “and” to “and/or”; change “3 seconds” to “1 minute”; add “and shall be dedicated to only time and/or temperature” to the end.

Recommended by Planning Board (Vote 7:0)

Citizen Petition Amendment #5: To see if the Town will vote to amend the Windham Zoning Ordinance Section 610.4.1.17 to permit the number of elderly dwelling units not to exceed fifteen (15) percent of the total number of dwelling units in the community as determined by the Assessor’s Office.

Not Recommended by Planning Board (Vote 7:0)

ARTICLE 3. To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as proposed by the Planning Board.

Amendment #1: Amend the Windham Zoning District Map by rezoning a portion (1,000 feet as measured from the centerline of Route 28, Rockingham Road) of the following listed parcels located off the west side of Route 28, Rockingham Road near the Derry town line from Rural to Neighborhood Business District. Assessors Map 3-B lots 600, 625, 675.

Recommended by Planning Board (Vote 6:0)

Amendment #2: Amend the Windham Zoning District Map by rezoning the following listed parcels located off the east side of Route 28, Rockingham Road near the Derry town line from Business Commercial A to Neighborhood Business District: Assessors Map 8-B lots 5200 & 5400.

Recommended by Planning Board (Vote 6:1)

Amendment #3: Amend the Windham Zoning District Map by rezoning lots 8-B-5100, 4400, 4500, and 4550 and a portion of lot 8-B-3000 (start at north west portion of lot 471 feet easterly to property line, 1488 feet southerly, then approximately 150 feet southeasterly to the centerline of the brook then along centerline of brook to northerly property line of lot 6200, then 580 feet westerly to Route 28, then along Route 28 to place of beginning) from Business Commercial A and Rural to Neighborhood Business District.

Recommended by Planning Board (Vote 6:0)

Amendment #4: Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, north of Gordon Mountain Road from Residence B to Rural for the following parcel: the southerly portion of lot 8-B-3000 (start at northwest corner of lot 8-B-5500, then 366.71 feet southerly along property line, then approximately 900 feet southwesterly along property line, then northerly approximately 300 feet, then westerly approximately 1,000 feet, then northerly approximately 500, then easterly approximately 2,000 feet to place of beginning).

Recommended by Planning Board (Vote 6:1)

Amendment #5: Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, north of Aladdin Road from Business Commercial A to Rural for the following lots: 8-B-601, 603, 850, 1000, and a portion of lot 8-B-500 (start at northeast corner of lot 8-B-900, then approximately 80 feet easterly along property line, then approximately 1,350 feet south to the northeast corner of lot 8-B-601, then 504.93 feet to northwest corner of lot 8-B-601, then 625 feet north to southwest corner of lot 8-B-850, then 313.5 feet easterly to southeast corner of lot 8-B-850, then northerly 462 feet to northeast corner of lot 8-B-850, then 440 feet northerly to place of beginning).

Recommended by Planning Board (Vote 7:0)

Amendment #6: Amend the Windham Zoning District Map by rezoning the west side of Route 28, Rockingham Road from Business Commercial A to Rural for lots 3-B-110 and 112.

Recommended by Planning Board (Vote 5:0)

Amendment #7: Amend the Windham Zoning District Map by rezoning the west side of Route 28, Rockingham Road, from Business Commercial A to Professional, Business, & Technology for the following lots: 8-C-1, 20, 100, 102, 13-C-304A & 400; Rural to Professional, Business, &

Technology for the following lots: 8-C-100 & 102; and Limited Industrial to Professional, Business, & Technology for the following lots 8-C-100, 102, 400, 400A, and 500 and 13-C-304A, 400, and 450.

Recommended by Planning Board (Vote 7:0)

Amendment #8: Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, from Business Commercial A to Neighborhood Business District for the following lots: 8-B-2499 & 2500.

Recommended by Planning Board (Vote 6:0)

Amendment #9: Amend the Windham Zoning District Map by rezoning parcel 8-C-50 from Limited Industrial to Rural.

Recommended by Planning Board (Vote 6:0)

Amendment #10: Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, from Residence B to Rural for the following lots: 8-B-4100, 4200, 4300, 6600 and the southern portion of lot 8-B-3900 (start at southeast corner of lot 8-B-3900, then 802.9 feet westerly along property line to southwest corner of lot 8-B-3900, then 328.49 feet northerly along property line, then 250 feet easterly along property line, then 320 feet northerly along property line, then 130 feet westerly along property line, then 100 feet northerly along property line, then 700 feet easterly to northwest corner of lot 8-B-4200, then 701.23 feet to place of beginning).

Recommended by Planning Board (Vote 7:0)

Amendment #11: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 301 by adding the following new subsections:

“301.10. Village Center District

301.11. Open Space Residential Overlay District

301.12. Professional, Business & Technology District

301.13. Elderly Housing Overlay District”

Explanation: The purpose of this amendment is to correct an oversight of not including four existing zoning districts under this section.

Recommended by Planning Board (Vote 5:0)

Amendment #12: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 503 by inserting the words “or expansion” after the words “A change of use” in the first line, and by inserting the words “non-residential or multi-family” after the words “of any” in the first line such that the section as amended reads as follows:

503. A change of use or expansion of any non-residential or multi-family building, land or structure shall require Site Plan approval except when the size of the building does not change and the new use is a permitted use in the zone, the new use is of the same type as the prior (e.g. Change in type of retail store, change from apartment to condominium), and the new use does not demand any additional requirements of the lot beyond previous use.

Explanation: The purpose of this amendment is to tie the Zoning Ordinance to the Site Plan Regulations in terms of requiring site plan approval by the Planning Board for the expansion of existing buildings.

Recommended by Planning Board (Vote 7:0)

Amendment #13: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 601.3 by replacing the word “structure” after the words “result in the erection of any” in the first and second lines with the words “permanent building”, and by inserting the words “subject to section 601.4.8” after the words “may be permitted in this district” in the third line such that the section as amended reads as follows:

601.3 Uses Permitted: Any of the following uses that do not result in the erection of any permanent building or conflict with the intents and purposes in *Section 601.1* may be permitted in this district subject to *Section 601.4.8*:

Explanation: The purpose of this amendment is to clarify the approval process for all uses permitted in the WWPD.

Recommended by Planning Board (Vote 7:0)

Amendment #14: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 601.3.7 by deleting the words “including golf courses,” after the word “Recreation” in the first line, by deleting the word “boating” after the words “(but not an amusement park)” in the second line, and by adding the word “boat” before the word “landings,” in the second line such that the section as amended reads as follows:

601.3.7 Recreation, pedestrian trails, parks (but not an amusement park), fishing, boat landings, picnic areas, and any noncommercial open-air recreational use, provided that there are adequate provisions for disposal of waste products and for parking outside the W.W.P.D.

And by adding the following new subsections:

“601.3.8 Driveways subject to the following:

The only buildable uplands available on the lot have no reasonable alternative means of access from any road, whether publicly or privately owned; and

The driveway crossing is designed to minimize to the greatest extent possible any disruption of the W.W.P.D.; and

The driveway length and design is the minimum length and width necessary to provide access to the proposed use through the W.W.P.D.

601.3.9 Utility lines.”

Explanation: The purpose of this amendment is to clarify the uses permitted in the WWPD.

Recommended by Planning Board (Vote 7:0)

Amendment #15: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 601.4.8 by deleting this section in its entirety and replacing it with the following:

“601.4.8 The following uses, which require excavation, filling, drainage, stump removal, or otherwise altering the surface configuration of the land that is necessary for any construction shall require a special permit from the Planning Board:

Uses permitted in the W.W.P.D;

Uses granted by variance;

If essential for the allowed use of land adjacent to the W.W.P.D.

Such approval may be granted after the submission of plans describing the activities and after proper public notice and public hearing. Such plans shall also be submitted to the Conservation Commission and Code Enforcement Administrator (CEA) for their review and comment at the public hearing. The Planning Board’s action on proposals shall be based on whether the proposed action is consistent with the intents and purposes of *Section 601* of this ordinance and documented accordingly.”

Explanation: The purpose of this amendment is to clarify which uses in the WWPD require a special permit from the Planning Board.

Recommended by Planning Board (Vote 5:0)

Amendment #16: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 601.4 by adding the following new subsection:

“601.4.9 Non-accessory buildings closer than fifty (50) feet to the W.W.P.D. shall require review by planning staff. Planning Board review shall only be required at the applicant’s request. The purpose of this section is to allocate room for swimming pools, decks, sheds, and lawn areas to be constructed outside of the W.W.P.D.”

Explanation: The purpose of this amendment is to allocate room for the construction of swimming pools, decks, sheds, and lawn areas outside of the WWPD.

Recommended by Planning Board (Vote 4:3)

Amendment #17: Amend the Town of Windham Zoning Ordinance and Land Use Regulations by amending Section 602.1.1.7 by replacing the words “the same as in Residence A” with the words “as permitted in Section 603.1.5.” such that the section as amended reads as follows:

“602.1.1.7 Overnight parking as permitted in *Section 603.1.5.*”

Explanation: The purpose of this amendment is to clarify the requirements of overnight parking in this district.

Recommended by Planning Board (Vote 5:0)

Amendment #18: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 603.1 by adding the words “in the Residence A, B, & C Districts” after the words “Uses Permitted” such that the section as amended reads as follows:

603.1 Uses Permitted in the Residence A, B, & C Districts:

By adding the following new subsection:

“603.1.7 Home Occupations as permitted in *Section 602.1.6.*”

And by amending Section 603.2 by adding the word “Additional” before the word “Uses” such that the section as amended reads as follows:

603.2 Additional Uses in the Residence District C:”

Explanation: The purpose of this amendment is to clarify allowed uses in the Residence A, B, & C Districts. The purpose of the new *Section 603.1.7* is to allow home occupations in all residential districts as recommended in the *Windham, NH Master Plan 2000*.

Recommended by Planning Board (Vote 5:0)

Amendment #19: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 605.1.10 by inserting the words “television stations, commercial antenna structures,” after the words “radio stations”; by adding the words “subject to the provisions of Section 701.3,” after the words “and other utility structures”; and by adding the following new subsections, 605.2.1.6 and 605.3.1.11:

605.1.10 Telephone exchange buildings, radio stations, television stations, commercial antenna structures, and other utility structures subject to the provisions of *Section 701.3.*

“605.2.1.6 Telephone exchange buildings, radio stations, television stations, commercial antenna structures, and other utility structures subject to the provisions of *Section 701.3.*”

605.3.1.11 Telephone exchange buildings, radio stations, television stations, commercial antenna structures, and other utility structures subject to the provisions of *Section 701.3.*”

Explanation: Section 701.3 of the Zoning Ordinance states that commercial antenna structures are permitted in all commercial zones. This use was not listed under the Business Commercial A, B, or C Districts. This amendment is intended to correct that oversight.

Recommended by Planning Board (Vote 6:0)

Amendment #20: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 604. Neighborhood Business District by adding the following new subsections:

“604.1.8 A single dwelling unit allowed as an accessory use to a commercial enterprise provided it is contained within the same structure.

604.1.9 Overnight parking as permitted in *Section 603.1.5.*”

Explanation: The Neighborhood Business District is intended primarily for businesses that provide goods and services for the residents of the area. These uses should be allowed in this district to create a mixed-use environment for businesses to serve residents.

Recommended by Planning Board (Vote 7:0)

Amendment #21: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 605.1 by inserting the words “in the Business Commercial A District” after the words “Uses permitted” such that the section as amended reads as follows:

“605.1 Uses permitted in the Business Commercial A District subject to Site Plan approval as provided in Windham Site Plan Regulations.”

And by deleting subsection 605.1.1.3 and renumber the subsequent subsections as follows: 605.1.1.4 to 605.1.1.3, 605.1.1.5 to 605.1.1.4, and 605.1.1.6 to 605.1.1.5.

Explanation: The purpose of this amendment is to make the allowed uses easier to understand for the Business Commercial A District.

Recommended by Planning Board (Vote 7:0)

Amendment #22: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Appendix A-1 by deleting the Wetland & Watershed Protection row; by deleting Notes 5, 7, 11, and 13; renumber the subsequent notes; by inserting the words “For uses other than residential in the Rural District, there shall be” at the beginning of the newly renumbered Note 11 such that the note as amended reads as follows:

11. For uses other than residential in the Rural District, there shall be one-hundred (100) feet where abuts a residentially developed area.

And by adding the following new note:

“12. The minimum shoreland setback in non-W.W.P.D. areas for non-accessory buildings shall be fifty (50) feet from the reference line (Reference Line: For natural fresh water bodies = natural mean high water level; For artificially impounded fresh water bodies = water line at full pond).”

Explanation: Housekeeping for clarification and to eliminate redundancy. The purpose of the new Note 12 is to establish a shoreland setback for non-accessory buildings.

Recommended by Planning Board (Vote 7:0)

Amendment #23: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 609. Aquifer Protection District, subsection 609.3.3.4 by deleting the words “and shall act to approve or disapprove the final plat within 90 days of the submission or such further time as deemed necessary and as provided for by NH State statute” at the end of the third paragraph:

The Planning Board shall reserve the right to withhold action on such plat pending the results of an on-site and/or other investigation by that Board or its appointed agent.

Explanation: The purpose of this amendment is to bring the Town’s Ordinance into conformance with State statute, which requires that the Planning Board approve or disapprove the final plat within 65 days after formal acceptance of the plan.

Recommended by Planning Board (Vote 5:0)

Amendment #24: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 611. Open Space Residential Overlay District by adding the following definition under Section 611.3 Definitions:

“Tract: One (1) or more adjacent lots. For the purpose of this definition, lots shall be considered adjacent, notwithstanding the fact they are separated by a brook, stream, or river; a public road or right of way (except the Interstate Highway); a railroad right of way; or by a private access way. The lots shall be merged into a single lot as a condition of approval under the Open Space Residential Overlay District.”

Explanation: The purpose of this amendment is to allow parcels of land separated by a brook, stream, or river; a public road or ROW (except the Interstate Highway); a railroad ROW; or a private access way to be used as open space under the Open Space Residential Overlay District.

Recommended by Planning Board (Vote 5:2)

Amendment #25: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 200 Definitions by adding the following new definitions:

“Awning: An awning is an architectural projection that provides weather protection, identity or decoration and is wholly supported by the building to which it is attached. An awning is comprised of a lightweight, rigid skeleton structure over which a covering is attached.

Canopy: A canopy is an architectural projection that provides weather protection, identity or decoration and is supported by the building to which it is attached at the outer end by not less than two stanchions. A canopy can also be a detached structure and is comprised of a rigid structure over which a rigid covering is attached.”

By amending Section 702.1 by adding the word “awnings” before the word “Eaves” on the first line such that the section as amended reads as follows:

“702.1 Awnings, eaves, sills, steps, cornices, belt cornices, fences or walls and similar features may project into the specified yards provided that:”

And by adding the following new subsection:

“702.6 Canopies, whether attached to the principal structure or detached, shall be set back thirty (30) feet from the front property line, twenty (20) feet from the side property line, and thirty (30) feet from the rear property line measured from the edge of the canopy roof.”

Explanation: The purpose of this amendment is to establish a setback requirement for canopies and to clarify the difference between a canopy and an awning.

Recommended by Planning Board (Vote 7:0)

Amendment #26: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 704. Off-Street Parking and Loading Areas by adding the following new subsections:

“704.1.13 All parking calculations shall be rounded up to the next whole number.

704.4.4 Parking spaces at gasoline dispensers may be counted as required parking when there is only a convenience store on site.”

By deleting the word “Recreation” in the second line in Section 704.2.2 such that the section as amended reads as follows:

“704.2.2 All off-street parking and loading areas, permitted and/or required, except for dwellings, which are located within or adjacent to a Rural or Residence District (whether on the side or rear) shall be screened from all adjoining lots in said district by either:”

And by deleting the words, “nor shall one be counted as or substituted for the other.” in the second line of Section 704.2.3 such that the section as amended reads as follows:

“704.2.3 Required off-street parking and loading spaces shall not hereafter be reduced.”

Explanation: The purpose of this amendment is to codify past and current policy in determining the number of required parking spaces. The purpose of amending Section 704.2.3 is to eliminate the conflict with Section 704.1.12. The purpose of amending Section 704.2.2 is to eliminate the mention of a zoning district that no longer exists.

Recommended by Planning Board (Vote 7:0)

Amendment #27: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 705.1 by deleting the word “recreational” in the second line such that the section as amended reads as follows:

“705.1 The following requirements shall be met: (Except for those lots within the Rural or Residential Districts or where open space requirements are more restrictive elsewhere in this ordinance).”

Explanation: The purpose of this amendment is to eliminate the mention of a zoning district that no longer exists.

Recommended by Planning Board (Vote 5:0)

Amendment #28: Amend Section III, C, Number 4 of the Historic District Ordinance by replacing the number “30” on the tenth line with the words and numbers “forty-five (45)”; by inserting the words “within this district” after the words “any residential applicant” on the fifth line; and by inserting the words “within this district” after the words “any non-residential use applicant” on the eighth and ninth lines such that the section as amended reads as follows:

“The commission shall have the power to accept and use gifts, grants, as contributions for the exercise of its functions. It shall be the duty of the commission to file with the Building Inspector or other duly delegated authority either a certificate of approval or notice of disapproval following the review and determination of any residential applicant within this district. It shall be the duty of the commission to file with the Planning Board or other duly delegated authority either a certificate of appropriateness or notice of disapproval following the review and determination of any non-residential use applicant within this district. Said certificate shall be filed with the Building Inspector, Planning Board, or other duly delegated authority within forty-five (45) days after filing of the application of said certificates unless the applicant shall agree to a longer period of time. No residential use building permit shall be issued until a certificate of approval has been filed with the Building Inspector, but in the case of disapproval such notice shall be binding upon the Building Inspector or other duly delegated authority and no permit shall be issued. Failure to file said certificate within the specified period of time shall be deemed to constitute approval by said commission.”

Explanation: The purpose of this amendment is to bring our ordinance into conformity with NH RSA 676:9.

Recommended by Planning Board (Vote 7:0)

Amendment #29: Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* by adding the following new section, Section 615. Route 28 Access Management Overlay District.

“615. Route 28 Access Management Overlay District:

615.1 Authority and Purpose: This Ordinance, adopted pursuant to the authority of RSA 674:16 and RSA 674:21, shall be known as the Route 28 Access Management Overlay District Ordinance. The regulations in this ordinance shall overlay and supplement the regulations in the *Town of Windham Zoning Ordinance and Land Use Regulations*, and shall be part of the Zoning Ordinance for purposes of administration and appeals under state law. If any provision of this ordinance differs or appears to conflict with any provision of the Zoning Ordinance or other ordinance or regulation, the provision imposing the greater restriction or more stringent standard shall apply. The purpose of this ordinance is to:

Provide safe access to land development while conserving Route 28, Rockingham Road's ability to move traffic safely and efficiently;

Provide reductions in accident costs;

Maintain the efficient movement of people and goods;

Preserve the public investment in the transportation infrastructure;

Reduce the need to build new roadways and driveways;

Protect the value of private investments;

Enhance the environmental and economic vitality of Route 28.

615.2 Objectives:

Limit the number of conflict points. The more conflict points that occur at an intersection the higher the potential for vehicular accidents. When left turns and cross street through movements are restricted, the number of conflict points is significantly reduced.

Separate conflict areas. Intersections created by public streets and driveways represent basic conflict areas. Adequate spacing between intersections allows drivers to react to one intersection at a time, and reduces the potential for conflicts.

Reduce the interference of through traffic. Through traffic often needs to slow down for vehicles exiting, entering, or turning across the roadway. Providing turning lanes, designing driveways with large turning radii, and restricting turning movements in and out of driveways allows turning traffic to get out of the way of the following through traffic.

Provide sufficient spacing for at-grade signalized intersections. Good spacing of intersections reduces conflict areas and increases the potential for smooth traffic progression.

Minimize signalized intersections.

Minimize visual driver distractions by maintaining natural and planted landscaped buffers along the Route 28 corridor.

Provide adequate on-site circulation and storage. The design of good internal vehicle circulation in parking areas and on local streets reduces the number of driveways that businesses need for access to the major roadway.

615.3 Definitions:

Service Road – A road located off the arterial, which provides access to properties that front on this road, instead of directly accessing the arterial.

615.4 Location:

The overlay area shall be located as follows: Starting at the Derry town line south along the east and west sides of Route 28, one thousand feet from the centerline of Route 28 to Jones Road. South of Jones Road, the overlay district shall follow the Manchester and Lawrence Railroad bed to the Salem town line on the west, and Harris Road to the Salem town line on the east.

615.5 Allowed Uses:

All uses allowed in the underlying districts are allowed in the overlay district. For new construction, reconstruction, and new uses, see *Section 500*.

615.6 Development Standards: Development standards shall be as prescribed in the Subdivision Control and Site Plan Regulations, except as noted below:

615.6.1 The minimum frontage requirements for lots with frontage only on Route 28 shall be two hundred and fifty (250) feet.

615.6.2 Front Yard Setback, Natural Buffer Area:

The minimum front yard building setback for lots with frontage only on Route 28 shall be fifty (50) feet, which shall be left wooded and in its natural state. Where such area is not naturally wooded, it shall be suitably landscaped with a sufficient number of trees of a type common in Windham to constitute a visual barrier between the proposed development and the roadway. Under no circumstances will parking, retention ponds, or any other development involving clearance of natural vegetation be permitted within said area, except for permitted signs and allowed access driveways. Nothing herein is intended to prohibit appropriate tree surgery or similar maintenance of vegetation in this buffer area. Lots with frontage on both Route 28 and an adjacent or intersecting road shall also be required to provide the fifty (50) foot natural buffer along Route 28. The fifty-foot natural buffer shall not apply to lots zoned Neighborhood Business or Business Commercial A.

615.6.3 Minimum Distance Between Driveways:

The minimum distance between driveways on the same and opposing sides of Route 28, including all road intersections shall be measured from the centerline of the driveways at the right-of-way line and shall be a function of the posted speed in accordance with the following table:

MINIMUM DISTANCE BETWEEN DRIVEWAYS

Posted Speed (mph) Minimum Spacing

35	150'
40	185'
45	230'
50	275'

Where opposing sides of a road have different speed limits, the higher speed limit shall prevail. The centerlines of all new service roads and driveways should be aligned with driveways, and road intersections on the opposing side of the highway, if they exist. If such an alignment is not feasible, the driveways shall be offset in accordance with the above table.

615.6.4 Driveway Width:

Non-residential driveways shall not exceed twenty-four (24) feet in width for two lanes or thirty-six (36) feet in width for three lanes, measured perpendicular to the driveway at its narrowest point. The driveway shall be flared at the property line with minimum radii of twenty-five (25) feet.

615.6.5 Maximum Number of Driveways Per Lot:

Lots, which only have frontage on Route 28, shall be allowed a single driveway, unless demonstrated to the Planning Board that additional driveways are required for safety and/or traffic flow. Two, one-way driveways may be substituted for a single driveway, provided that the minimum required distance between driveways can be met, *Section 615.6.3*.

615.6.6 Driveway (Throat) Length:

The minimum length of a driveway shall be of adequate length to accommodate the safe queuing of vehicles. The design of the driveway shall, to the maximum extent possible, cause no vehicles waiting to enter the site, to remain on the highway and to allow for safe ingress and egress to the property. The loading or unloading of delivery vehicles along the Route 28 right-of-way shall not be allowed.

615.6.7 Shared Parking Facilities and Driveways:

Shared parking facilities and driveways shall be provided where feasible and the parking space requirements reduced where shared parking is designed to maximize complimentary use and it has been demonstrated to the Planning Board that sufficient parking will be available when it is needed.

615.6.8 Interconnecting Driveways:

All projects subject to site plan review shall provide interconnecting driveways or easements for future construction of driveways that will provide and promote vehicular and pedestrian access between adjacent lots, without accessing the highway to all property lines, and shall be designed to provide safe and controlled access to adjacent developments where they exist.

615.6.9 Access to Lots with Multiple Frontages:

Lots with frontage on both Route 28 and a service or intersecting road shall not be permitted to access Route 28, except where it can be demonstrated to the Planning Board that other potential access points would cause greater environmental, safety, or traffic impacts.

615.6.10 Service Roads:

Service roads shall be utilized, whenever possible, for direct access to permitted uses on properties. New driveways and roads shall be located to maximize access to surrounding properties.

615.7 Administration: The Route 28 Access Management Overlay District shall be administered by the Planning Board through its Subdivision Control and Site Plan Regulations.”

Explanation: The purpose of this amendment is to maintain Route 28’s function and capacity as a viable state road.

Recommended by Planning Board (Vote 5:0)

Amendment #30: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 715. Public School Impact Fees by amending subsection 715.3.5 by replacing the words and numbers “Revision B, dated November 24, 1997” after the words “the Windham Public School District” on the third line with the words and numbers “Revision Year 2001, dated November, 2001” such that the section as amended reads as follows:

“715.3.5 The amount of the public capital facilities impact shall be determined by the impact fee schedules contained in "Procedure for the Computation of Impact Fees for the Windham Public School District, Revision Year 2001, dated November, 2001”, which is included by reference as part of this Ordinance.

By amending subsection 715.8.1 by replacing the words and numbers “Revision B, dated November 24, 1997” after the words “the Windham School District” on the second line with the words and numbers “Revision Year 2001”, dated November, 2001” such that the section as amended reads as follows:

“715.8.1 The impact fee schedule contained in "Procedure for the Computation of Impact Fees for the Windham School District, Revision Year 2001, dated November, 2001” shall be reviewed by the Board of Selectmen and the Planning Board at a minimum of five (5) year intervals, and may be amended periodically after public hearing, but the schedule may be adjusted no more frequently than annually.”

By amending subsection 715.9.1 by replacing the words and numbers “Revision B, dated November 24, 1997” after the words “the Windham School District” on the second line in the first paragraph with the words and numbers “Revision Year 2001”, dated November, 2001” such that the section as amended reads as follows:

“715.9.1 As Calculated Based on "Procedure for the Computation of Impact Fees for the Windham Public School District, Revision Year 2001, dated November, 2001" on file in the School District offices and the Planning & Development Department.”

And by changing the fee schedule for single family detached from \$2,200.00 to \$2,500.00, for single family attached (townhouse and multi-family units) from \$305.00 to \$0, and for manufactured homes from \$305.00 to \$0 such that the section as amended reads as follows:

“Type of Construction School Impact Fee Assessment

(Units in Structure) Per Dwelling Unit

Single Family Detached \$2,500.00

Single Family Attached (townhouse and multi-family units) \$0

Manufactured Homes \$0”

Explanation: The purpose of this amendment is to bring the Zoning Ordinance into conformance with the latest “Procedure for the Computation of Impact Fees for the Windham School District”.

Recommended by Planning Board (Vote 4:1)

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand, and no 100ths (\$300,000.00) Dollars for the purpose of completing Phase Two of Griffin Park. Said completion is to include but not be limited to some or all of the following as funds will allow: playground equipment, six tennis courts, four basketball courts, a skateboard/roller-blading area, horseshoe pits, conduits for possible future lighting, improvements to the wooded nature trail and associated security measures, and payment of costs associated with the financing of said construction; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$300,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; and to take any other action as may be necessary to carry out and complete financing of this project.

Recommended by Board of Selectmen (4-0)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty One Thousand, Two Hundred Fifty and no 100ths (\$131,250.00) Dollars for the purpose of purchasing a new ambulance for the fire department, and payment of costs associated with the financing of said purchase; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$54,854.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; and further to authorize the withdrawal of \$18,800 from the Fire Apparatus Capital Reserve Fund established for such purpose, with the balance of \$57,596 to be raised from general taxation and to take any other action as may be necessary to carry out and complete financing of this project.

Recommended by Board of Selectmen (4-0)

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of Eighty Five Thousand, and no 100ths (\$85,000.00) Dollars for the purpose of purchasing a new loader for the Highway Department, and payment of costs associated with the financing of said purchase; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$41,463.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any

interest earned from the temporary investment of any bond or note; with the balance of \$43,537 to be raised from general taxation and to take any other action as may be necessary to carry out and complete financing of this project.

Recommended by Board of Selectmen (4-0)

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of Ninety Nine Thousand and no 100ths (\$99,000.00) Dollars for the purpose of renovating the West Room of the Searles Building and purchasing equipment, materials and furnishings of a lasting nature for said construction and payment of costs associated with the financing of said project; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$82,706.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note with the balance of \$16,294 to be withdrawn from the Searles School Special Revenue Fund and to take any other action as may be necessary to carry out and complete financing of this project.

Recommended by Board of Selectmen (4-0)

ARTICLE 8. To hear the reports of auditors, agents and other committees heretofore chosen and pass any votes relating thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$6,035 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2002 to the Conservation Fund in accordance with RSA 36-A:5.

Recommended by Board of Selectmen (4-0)

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$21,015 representing the cost of the increased economic benefits for members of Local Union No. 1801 AFSCME (Municipal Union) to which they are entitled for the fiscal years 2002-2004 under the terms of the latest collective bargaining agreement entered into by the Selectmen and AFSCME. Said contract to expire on March 31, 2004 with the additional cost for 2003 to be \$22,805, and \$8,905 for 2004.

Recommended by Board of Selectmen (4-0)

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$60,500 representing the cost of the increased economic benefits for members of Local Union No. 2915 IAFF (Fire Union) to which they are entitled for the fiscal years 2002-2004 under the terms of the latest collective bargaining agreement entered into by the Selectmen and IAFF. Said contract to expire on March 31, 2004 with the additional cost for 2003 to be \$30,680, and \$6,345 for 2004.

Recommended by Board of Selectmen (4-0)

ARTICLE 12. Shall the Town of Windham, if Articles #10, and/or #11 are defeated, authorize the governing body to call one special meeting, at its option, to address Article(s) #10, and/or #11, cost items only?

Recommended by Board of Selectmen (4-0)

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$15,000 representing the town's 50% share of the costs associated with conducting an Engineering Study on the Castle Hill Road Bridge to assess the condition of the bridge and to develop alternative replacement or repair proposals along with associated costs. The other 50% share of this project will be paid by the Town of Pelham, who has a similar article before its voters this town meeting. This project will be submitted under the State of New Hampshire Bridge Betterment Program wherein the towns will be reimbursed up to 80% of their costs. Should this article be approved, but defeated by

the voters in Pelham, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the study is completed or for a period of two (2) years, whichever is less.

Recommended by Board of Selectmen (4-0)

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of purchasing and certifying a used ladder truck for the fire department.

Not Recommended by Board of Selectmen (2-2)

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$23,000 for the town's 20% share of the engineering costs associated with the construction of bike paths along Lowell Road from Route 111 to the Golden Brook School or portions thereof based on final funding available. The Town has been approved to receive a State grant to pay for 80% of the project cost scheduled to begin in FY 2004 pending the town approving its 20% share beginning in that year. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the study is completed or for a period of three (3) years, whichever is less.

Not Recommended by Board of Selectmen (2-2)

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$5,000, said amount to be withdrawn from the Searles Special Revenue Fund for the purposes of paying marketing related costs for operating the Searles Building.

Recommended by Board of Selectmen (4-0)

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$475,000 to be added to the Health Insurance Expendable Trust Fund.

Recommended by Board of Selectmen (4-0)

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earned Time Expendable Trust Fund.

Recommended by Board of Selectmen (4-0)

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$35,000 to be added to the Property Maintenance Expendable Trust Fund.

Recommended by Board of Selectmen (4-0)

ARTICLE 20. To see if the Town will vote to discontinue an unnamed class VI road, running through lot 13-C-1 and lot 13-C-25 in an Easterly direction from Searles Road for a distance of 500+ feet in accordance with RSA 231:43. Said section serves as the driveway to Apple Acres and to further authorize the Selectmen to convey said discontinued section, to Sam and Jeanne Nasser and other abutters equally in front of their respective properties for the payment of all costs associated with conveyance including the cost of surveying and legal expenses (estimated to be approximately \$1,000), and upon such other terms and conditions as may be acceptable to the Board of Selectmen.

ARTICLE 21. TO BE VOTED BY BALLOT. Shall we modify the elderly exemptions from property tax in the Town of Windham, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$80,000; for a person 75 years of age up to 80 years, \$100,000; for a person 80 years of age or older, exempt if they qualify. To qualify, the person must have been a New Hampshire resident for at least 5 years and own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$150,000 excluding the value of the person's residence.

Recommended by Board of Selectmen (4-0)

ARTICLE 22. "Shall we adopt the provisions of RSA 31:95-c to restrict 95% of the revenues from income derived from *providing police contracted details* to expenditures for the purpose of *paying the police officers to provide contracted detail service*? Such revenues and expenditures shall be accounted

for in a special revenue fund to be known as the *Police Contracted Details Special Revenue* fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.”

Recommended by Board of Selectmen (4-0)

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to grant a twenty (20) year Historic Preservation Easement on the land and buildings located at 4 North Lowell Rd, and known generally as the Bartley House, to the New Hampshire Land and Community Heritage Investment Program (LCHIP) or similar organization as determined by the Board of Selectmen. This easement is required as part of the conditions imposed by LCHIP who is providing grant funds to assist in the building’s renovations. The easement requires the town to insure the buildings continued maintenance, repair, and administration so as to preserve the architectural, historical, archaeological, and cultural integrity of its features, materials, appearance and workmanship.

ARTICLE 24. To see if the Town will vote to authorize the Board of Selectmen to grant a Conservation Easement to the Windham Conservation Commission to approximately 8.15 acres of the rear portion of Lot 22-R-900, known as Griffin Park, and as shown on a plan entitled “Site Plan of Griffin Park” by E.N. Herbert Assoc. dated July 2000. Said easement area is required as a condition of a State permit received as part of the park development and shall be maintained in perpetuity as open space without there being conducted thereon any industrial or commercial activities, with uses limited to wetland enhancement and limited recreation.

ARTICLE 25. To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, meaning that the principle and interest may be appropriated and expended, to be known as the Town Museum Municipal Acquisition Fund, for the purpose of acquiring items for the town museum, and to appropriate the sum of \$4,350 towards this purpose; and furthermore to appoint the Board of Selectmen as agents to expend these funds.

Recommended by Board of Selectmen (4-0)

ARTICLE 26. By petition of Jay Moltenbrey and others, “To see if the Town will vote to raise and appropriate the sum of \$45,000 for the purpose of hiring four (4) additional full-time permanent fire fighters for the fire department, said sum represents the cost of providing benefits to these employees during the 2002 budget year.”

Recommended by Board of Selectmen (3-1)

ARTICLE 27. To see if the Town will vote to authorize the Selectmen to enter into an Option to Lease Agreement with the Windham Housing Authority for approximately ten (10) acres of the rear portion of the town municipal complex land, known as Lot 16-L-100, and as shown on the 1995 complex plans developed by the Turner Group, for the sum of One (\$1.00) Dollar, and upon such other terms and conditions as may be acceptable to the Board of Selectmen. Said piece will be used by the Housing Authority to develop elderly housing for the community. This authorization shall continue for a period of five years.

ARTICLE 28. To see if the Town will vote to ratify the acceptance of parcel 25-R-500 (located off of Marblehead Road) which has been offered to the Town as a donation.

ARTICLE 29. To see if the Town will vote to authorize the Selectmen, to convey the premises known as Lot 8-A-54, 21 Seavey Pond Road, to Patrick and Rita Calderone, for the sum of \$ 8,500; and furthermore to require that said conveyance contain a restriction that this lot be consolidated with adjoining lot 8-A-56 and not be allowed to be separately developed, and upon other terms and conditions as the Board of Selectmen may determine.

Recommended by Board of Selectmen (4-0)

ARTICLE 30. By petition of Brian Harvey and others, “To see if the Town will vote to discontinue a portion of Bissell Camp Rd. and its branch through lots 3B-200 and 3B-265, presently discontinued to

gates and bars, provided that the owners of lots 3B-200 and 3B-265 shall at its own expense build a new road connecting the westerly side of route 28 to the line of Bissell Camp Rd. to the north. Said road to be built to specifications of the planning board and further provided that such new road shall be accepted by the Town as a public road.”

ARTICLE 31. By petition of Sam Nasser and others, “To ask the voters of the Town of Windham, NH, if the occasion arises, to authorize the Board of Selectmen to petition the New Hampshire Department of Transportation for a public crossing of the discontinued Manchester and Lawrence right of way approximately 4000’ North of the existing Roulston Rd grade crossing. The exact location of the crossing and technical details of construction are to be defined by the NH Department of Transportation and Town of Windham authorities, boards and commissions as their interest and responsibilities allow. The intent of the public crossing is to allow a dedicated public way to provide access to lot 8-C-300 which is 78 acres and currently landlocked.”

ARTICLE 32. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,708,880.28. Should this article be defeated, the operating budget shall be \$7,290,398.28 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. *

Town Officers’ Salaries	\$ 9,100	Fire Department	1,207,695
Administration	303,045	Emergency Management	17,280
Town Clerk Expenses	81,785	Planning and Development	307,650
Tax Collector Expenses	72,365	Town Highway Maintenance	653,600
Election and Registration	15,250	Street Lighting	10,375
Cemeteries	61,400	Solid Waste Disposal	637,490
General Gov’t Buildings	211,975	Health and Human Services	49,545
Appraisal of Properties	65,640	Animal Control	18,935
Information Technologies	161,280	General Assistance	53,860
Town Museum	5	Library	541,990
Searles Building	13,155	Recreation	127,080
Legal Expenses	51,000	Senior Center	5,000
Retirement	296,685	Cable TV Expenses	53,380
Insurance	272,495	Interest Expenses (TANs)	5
Contracted Services	125,000	Long Term Debt	752,175.28
Police Department	1,133,620	<i>(Principle \$599,182 and Interest \$152,993.28)</i>	
Dispatching	199,020	Capital Outlay	200,000

Recommended by Board of Selectmen (4-0)

***Note:** Warrant Article 32 (operating budget does not include appropriations proposed under any other warrant articles).

Given under our hands and seal, this 12th day of February, in the year of our Lord two thousand and two.

Carolyn B. Webber
Margaret M. Crisler
Christopher L. Doyle
Roger T. Hohenberger
Galen A. Stearns

Board of Selectmen, Town of Windham

BUDGET OF THE TOWN OF WINDHAM, NH
APPROPRIATIONS AND ESTIMATES OF REVENUE
 JANUARY 1, 2002 TO DECEMBER 31, 2002

PURPOSES OF APPROPRIATION	Actual Appropriations Year 2001	Actual Expenditures For 2001	Appropriations Ensuing Fiscal Year 2002
<u>GENERAL GOVERNMENT</u>			
Town Officers' Salaries	\$ 9,000.00	\$ 9,100.00	\$ 9,100.00
Administration	268,460.00 *	271,018.56	303,045.00
Town Clerk's Expenses	71,805.00 *	64,154.54	81,785.00
Tax Collector's Expenses	63,890.00 *	62,047.86	72,365.00
Election & Registration	7,500.00	6,220.31	15,250.00
Cemeteries	57,900.00	48,827.29	61,400.00
General Gov't Bldgs	180,860.00	181,614.29	211,975.00
Appraisal of Property	60,460.00	57,794.98	65,640.00
Information Technology	109,680.00	110,331.23	161,280.00
Town Museum	4,350.00	2,530.26	5.00
Searles Building	16,750.00	10,624.84	13,155.00
Legal Expenses	47,500.00	60,775.42	51,000.00
Retirement & Pension	277,550.00	263,253.00	296,685.00
Insurance	241,610.00	248,879.46	272,495.00
<u>PUBLIC SAFETY</u>			
Contracted Police Services	100,000.00	144,362.69	125,000.00
Police Department	1,171,910.00 *	1,158,993.25	1,133,620.00
Dispatching	204,845.00	212,385.05	199,020.00
Fire Department	1,150,590.00 *	1,214,003.78	1,207,695.00
Emergency Management	23,080.00	18,404.71	17,280.00
Planning & Development	280,600.00 *	263,446.92	307,650.00
Town Maintenance	542,430.00	495,382.38	653,600.00
Street Lighting	12,050.00	10,235.55	10,375.00
<u>SANITATION</u>			
Solid Waste Disposal	599,675.00 *	597,681.65	637,490.00
<u>HEALTH</u>			
Health & Human Services	45,600.00	43,153.33	49,545.00
Animal Control	17,450.00	17,359.79	18,935.00
<u>WELFARE</u>			
General Assistance	48,500.00	44,372.58	53,860.00
<u>CULTURE AND RECREATION</u>			
Library	483,800.00	458,119.84	541,990.00
Recreation	99,675.00	91,941.55	127,080.00
Conservation Commission	5,760.00	5,760.00	6,035.00
Senior Center	5,000.00	3,304.20	5,000.00
Cable TV Expenses	49,600.00	29,962.95	53,380.00
<u>DEBT SERVICE</u>			
Long Term Notes - P & I	653,995.00	653,995.00	752,175.28
Tax Anticipation Note - Interest	5.00	0.00	5.00

PURPOSES OF APPROPRIATION	Actual Appropriations Year 2001	Actual Expenditures For 2001	Appropriations Ensuing Fiscal Year 2002
<u>CAPITAL OUTLAY</u>			
Road Improvements	100,000.00	4,473.74	200,000.00
Library Building	0.00	0.00	0.00
Town Vault	70,000.00	70,000.00	0.00
Municipal Land Purchase	144,900.00	144,597.77	0.00
Police Station Building	0.00	0.00	0.00
Langdon Road / Range Road	35,000.00	65,000.00	0.00
Loader	0.00	0.00	85,000.00
Searles School	0.00	0.00	99,000.00
Griffin Park Improvements	0.00	0.00	300,000.00
Ambulance	0.00	0.00	131,250.00
Lowell Rd Bike Path Engineering	0.00	0.00	23,000.00
Fire Station Building	0.00	0.00	0.00
Renovation of Fire Building	0.00	73,323.00	0.00
<u>OPERATING TRANSFERS OUT</u>			
Fire Apparatus CRF	4,910.00	4,910.00	0.00
<u>MISCELLANEOUS</u>			
Trust - Health	375,000.00	375,000.00	475,000.00
Trust - Property	35,000.00	35,000.00	35,000.00
Trust - Earntime	30,000.00	30,000.00	30,000.00
Trust - Museum	0.00	0.00	4,350.00
TOTAL APPROPRIATION	\$ 7,706,690.00	\$ 7,662,341.77	\$ 8,897,515.28
<u>Other special articles:</u>			
Municipal Union Contract (estimated) \$	0.00	\$ 0.00	\$ 21,015.00
Fire Union Contract (estimated)	0.00	0.00	60,500.00
Ladder Truck	0.00	0.00	25,000.00
Castlehill Bridge St. (1/2 w/ Pelham)	0.00	0.00	15,000.00
Petition to hire 4 firefighters	0.00	0.00	45,000.00
Use of Searles Revenue Fund	5,000.00	5,000.00	5,000.00
Use of Griffin Park bond interest	45,000.00	45,000.00	-
<i>Totals with these articles added:</i>	\$ 7,756,690.00	\$ 7,712,341.77	\$ 9,069,030.28
	\$ 7,592,508.00 (1)	(2)	\$ 8,549,913.28

(1) Indicates 2001 proposed appropriations without \$5,000 withdrawn from the Searles Revenue Fund and \$45,000 funded from the interest earned from the Griffin Park bond, and \$114,182 from Land Bond.

(2) Indicates 2002 proposed appropriations without \$16,294 withdrawn from the Searles Revenue Fund to pay portion of bond and \$5,000 to pay for marketing costs, as well as \$479,023 in bond proceeds from Griffin Park (\$300,000) portions of the loader (\$41,463), ambulance (\$54,854), and Searles School Improvements (\$82,706), as well as \$18,800 withdrawn from CRF for ambulance.

SOURCES OF REVENUE	Estimated Revenue 2001	Actual Revenue 2001	Estimated Revenue 2002
<u>TAXES</u>			
Yield Tax	\$ 10,200.00	\$ 9,933.07	\$ 1,000.00
Interest & Penalties on Taxes	71,000.00	70,995.74	70,500.00
Land Use Change Tax	0.00	0.00	0.00
Boat Taxes	10,400.00	10,921.25	11,000.00
<u>INTERGOVERNMENTAL REVENUES</u>			
Shared Revenue - Block Grant	41,174.00	36,649.00	40,000.00
Highway Block Grant	188,420.00	188,420.46	193,086.00
Gas Tax Refunds + others (State)	3,200.00	12,205.11	3,200.00
Gas Tax Refunds + Others (Federal)	27,760.00	24,560.85	20,000.00
Rooms and Meals	279,051.00	279,050.75	290,000.00
<u>LICENSES AND PERMITS</u>			
M V Permit Fees	2,050,000.00	2,137,636.50	2,175,000.00
Building Permits	185,000.00	175,873.22	175,000.00
Business Licenses	0.00	0.00	0.00
Other Licenses and Permits	51,300.00	54,758.67	54,400.00
<u>CHARGES FOR SERVICES</u>			
Income from Departments	372,980.00	432,102.89	407,000.00
Cable TV Fees	79,340.00	79,340.87	82,000.00
<u>MISCELLANEOUS REVENUES</u>			
Interest on Deposits	170,000.00	128,196.20	130,000.00
Other Miscellaneous Revenues	14,122.00	18,491.82	54,000.00
Sale of Town Property	0.00	47,122.83	0.00
<u>OTHER FINANCING SOURCES</u>			
Capital Reserve Funds	0.00	30,000.00	18,800.00
Income from Trust Funds	766.00	766.14	800.00
Income from Revenue Funds	5,000.00	5,000.00	5,000.00
Proceeds from Bond Interest	45,000.00	45,000.00	0.00
Proceeds from Bonds	114,182.00	114,182.00	479,023.00
Fund Balance	81,415.00	81,415.00	0.00
TOTAL REVENUES & CREDITS	\$ 3,800,310.00	\$ 3,982,622.37	\$ 4,209,809.00

BUDGET ANALYSIS 2002

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>TOWN OFFICERS' SALARIES</u> (ARTICLE 32)			
Selectmen	\$ 6,000.00	\$ 6,100.00	\$ 6,100.00
Treasurer	2,500.00	2,500.00	2,500.00
Deputy Treasurer	150.00	150.00	150.00
Trustee, Trust Funds	350.00	350.00	350.00
TOTALS	9,000.00	9,100.00	9,100.00
<u>ADMINISTRATION</u> (ARTICLE 32)			
Regular Salaries	\$ 185,445.00	\$ 184,276.50	\$ 217,230.00
Audit	7,200.00	9,613.48	7,700.00
Town Report	13,500.00	12,076.00	8,500.00
Computer Service	0.00	0.00	0.00
Contracted Services	0.00	0.00	0.00
Office Supplies	5,650.00	5,680.47	6,400.00
Computer Supplies	6,385.00	5,768.26	5,890.00
Mileage	400.00	446.64	500.00
Postage	20,450.00	20,295.04	21,510.00
Postage Machine	2,085.00	975.08	2,125.00
Legal Ads	1,000.00	1,212.45	1,000.00
Registry of Deeds	300.00	338.52	300.00
Equipment	3,500.00 (1)	3,209.86	5,000.00
Equipment Maintenance	2,100.00	1,650.98	2,100.00
Dues and Meetings	11,715.00	11,912.15	11,875.00
Miscellaneous	1,200.00	2,476.41	1,200.00
Telephone	10,530.00	11,086.72	11,715.00
TOTALS	271,460.00	271,018.56	303,045.00
(1) includes \$3,000 carryover from 2000	268,460.00		
<u>TOWN CLERK'S EXPENSES</u> (ARTICLE 32)			
Regular Salaries	\$ 43,380.00	\$ 36,962.94	\$ 53,065.00
Elected Official Fees	18,600.00	21,253.50	20,300.00
Vital Statistics	100.00	100.00	100.00
Dog License Fees	5,905.00	4,255.00	6,000.00
Town Census	1,500.00	0.00	0.00
Dues and Meetings	720.00	783.10	720.00
Preservation of Records	1,600.00	800.00	1,600.00
TOTALS	71,805.00	64,154.54	81,785.00
<u>TAX COLLECTOR'S EXPENSES</u> (ARTICLE 32)			
Regular Salaries	\$ 49,790.00	\$ 51,776.77	\$ 58,265.00
Elected Official Fees	6,500.00	6,484.00	6,500.00
Title Searches	5,000.00	1,783.00	5,000.00
Register of Deeds	1,000.00	1,388.00	1,000.00
Petty Cash	100.00	0.00	100.00
Dues and Meetings	1,500.00	616.09	1,500.00
TOTALS	63,890.00	62,047.86	72,365.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>ELECTION AND REGISTRATION</u> (ARTICLE 32)			
Elected Official Fees	4,050.00	1,719.29	5,130.00
Ballot Clerk Fees	400.00	565.00	1,820.00
Voter Checklists	500.00	108.00	500.00
Ballots	750.00	3,828.02	6,000.00
Equipment	0.00	0.00	0.00
Equipment Maintenance	1,800.00	0.00	1,800.00
TOTALS	7,500.00	6,220.31	15,250.00
<u>CEMETERIES</u> (ARTICLE 32)			
Groundskeeping	\$ 28,000.00	\$ 27,200.00	\$ 28,000.00
Interment Preparation	7,000.00	5,875.00	7,000.00
Office Supplies	500.00	0.00	500.00
Property Maintenance	20,000.00	14,802.17	23,000.00
Patriotic Purposes	800.00	823.54	1,300.00
Vandalism	1,000.00	0.00	1,000.00
Miscellaneous Expenses	200.00	0.00	200.00
Electricity	400.00	126.58	400.00
TOTAL	57,900.00	48,827.29	61,400.00
<u>GEN. GOVERNMENT BLDGS</u> (ARTICLE 32)			
Regular Salaries	\$ 106,385.00	\$ 112,877.00	\$ 120,920.00
Groundskeeping	29,000.00	18,284.97	35,500.00
Trash Removal	0.00	0.00	0.00
Contracted Services	2,600.00	1,800.00	2,600.00
Property Maintenance	23,880.00 (1)	27,427.08	27,380.00
Mileage	1,400.00	1,362.40	1,400.00
Equipment	4,332.00 (2)	999.95	2,500.00
Vehicle Fuel	1,500.00	1,233.46	1,500.00
Vehicle Maintenance	3,000.00	1,468.55	3,000.00
Preservation of Records	1,400.00	700.00	1,400.00
Electricity	8,750.00	7,945.67	8,750.00
Heat	3,095.00	7,515.21	7,025.00
TOTALS	185,342.00	181,614.29	211,975.00
(1) includes \$4,000 carryover from 2000	180,860.00		
(2) includes \$482 carryover from 2000			
<u>APPRAISAL OF PROPERTIES</u> (ARTICLE 32)			
Regular Salaries	\$ 56,195.00	\$ 56,583.97	\$ 61,375.00
Contracted Services	0.00	0.00	0.00
Training	2,500.00	0.00	2,500.00
Mileage	300.00	262.81	300.00
Equipment	500.00	149.20	500.00
Dues & Meetings	965.00	799.00	965.00
TOTALS	60,460.00	57,794.98	65,640.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>INFORMATION TECHNOLOGY</u>	(ARTICLE 32)		
Regular Salaries	\$ 53,105.00	\$ 53,137.03	\$ 57,800.00
Service Agreements	23,905.00	22,740.05	34,405.00
Equipment/Software	22,670.00	23,050.28	55,400.00
Miscellaneous	10,000.00	11,403.87	13,675.00
TOTALS	109,680.00	110,331.23	161,280.00
<u>TOWN MUSEUM</u>	(ARTICLE 32)		
Equipment	4,350.00	2,530.26	5.00
TOTALS	4,350.00	2,530.26	5.00
<u>SEARLES BUILDING</u>	(ARTICLE 32)		
Property Maintenance	\$ 11,000.00	\$ 5,064.67	\$ 7,000.00
Telephone	1,000.00	1,073.25	1,000.00
Electricity	1,300.00	1,573.16	2,055.00
Heat	3,450.00	2,913.76	3,100.00
TOTALS	16,750.00	10,624.84	13,155.00
<u>LEGAL EXPENSES</u>	(ARTICLE 32)		
Other Lawfirms	\$ 3,000.00	\$ 8,433.10	\$ 3,000.00
Beaumont & Campbell	40,000.00	33,231.09	40,000.00
Union Legal Fees	4,500.00	7,018.89	8,000.00
Miscellaneous	0.00	12,092.34	0.00
TOTALS	47,500.00	60,775.42	51,000.00
<u>POLICE DEPARTMENT</u>	(ARTICLE 32)		
Regular Salaries	\$ 817,330.00	\$ 827,535.97	\$ 817,330.00
Overtime	66,310.00	71,149.60	67,055.00
Holiday Pay	46,420.00	40,178.63	47,625.00
Computer Services	500.00	1,379.00	500.00
Office Supplies	3,000.00	3,341.44	3,500.00
Property Maintenance	1,200.00	1,432.31	1,200.00
Investigations	2,210.00	1,918.50	2,210.00
Training	33,920.00	24,395.53	29,975.00
Firearm Training/Ammunition	30,935.00	22,978.56	28,785.00
Clothing Allowance	12,900.00	12,102.83	13,250.00
Vehicle Equipment	50,675.00	49,787.80	24,915.00
Equipment	20,350.00	18,595.57	5,490.00
Vehicle Fuel	22,000.00	22,287.49	24,000.00
Vehicle Maintenance	10,565.00	10,668.91	11,540.00
Equipment Maintenance	6,930.00	11,023.50	7,315.00
Radio Commun/Maint.	6,000.00	4,544.75	5,110.00
Safety Division	2,300.00	677.00	2,300.00
Miscellaneous	1,500.00	1,615.68	2,500.00
Employee Health	1,825.00	60.00	3,050.00
Telephone	12,490.00	14,041.20	13,645.00
Electricity	18,250.00	14,325.15	17,000.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>POLICE DEPARTMENT CONT.</u>			
Heat	4,300.00	4,953.83	5,325.00
TOTALS	1,171,910.00	1,158,993.25	1,133,620.00
<u>DISPATCHING</u>			
	(ARTICLE 32)		
Regular Salaries	\$ 144,425.00	\$ 147,392.18	\$ 142,420.00
Overtime	25,470.00	33,130.08	23,735.00
Holiday	11,000.00	9,442.53	11,260.00
Extra Shift	12,790.00	7,980.75	13,095.00
Training	8,465.00	11,930.59	5,360.00
Clothing Allowance	2,175.00	2,041.50	2,175.00
Equipment	520.00	467.42	975.00
TOTALS	204,845.00	212,385.05	199,020.00
<u>FIRE DEPARTMENT</u>			
	(ARTICLE 32)		
Regular Salaries	\$ 658,690.00	\$ 658,786.87	\$ 673,995.00
Overtime	142,405.00	168,759.76	169,870.00
Holidays	23,530.00	23,500.13	23,825.00
Callmen	40,000.00	75,493.98	93,500.00
Contracted Services	0.00	12,070.00	0.00
Property Maintenance	1,100.00	2,999.93	4,400.00
Training	68,635.00	47,563.30	73,800.00
Clothing Allowance	6,795.00	6,502.20	6,795.00
Travel Expenses	0.00	0.00	0.00
Prevention/Investigation	2,750.00	2,589.30	3,850.00
Ambulance Operation	8,200.00	13,661.75	11,490.00
Office Equipment	4,950.00	4,605.87	2,900.00
Fire Equipment	47,950.00	48,419.99	11,475.00
Equip. - Radios/Pagers	19,000.00	19,093.94	7,000.00
Ambulance Equipment	8,400.00	4,451.17	30,000.00
Vehicle Fuel	6,500.00	9,642.07	8,000.00
Vehicle Maintenance	59,000.00	61,999.79	27,365.00
Hydrant / Water Supply	2,000.00	266.00	2,000.00
Communication Maintenance	6,100.00	6,165.31	5,315.00
Dues and Meetings	780.00	1,024.92	1,100.00
Miscellaneous	500.00	529.68	500.00
Employee Health	5,000.00	3,224.74	4,900.00
Hazardous Materials District	5,000.00	5,000.00	5,000.00
Telephone	7,620.00	7,241.75	7,900.00
Electricity	18,950.00	17,920.98	18,950.00
Heat	6,735.00	12,490.35	13,765.00
TOTALS	1,150,590.00	1,214,003.78	1,207,695.00
<u>EMERGENCY MANAGEMENT</u>			
	(ARTICLE 32)		
Emergency Operations Center Exp	\$ 3,255.00	\$ 2,452.25	\$ 5,700.00
Field Expenses	8,080.00	8,079.46	6,300.00
Shelter Expenses	6,920.00	5,011.91	750.00
Administrative Expenses	4,825.00	2,861.09	4,530.00
TOTALS	23,080.00	18,404.71	17,280.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>PLANNING AND DEV.</u> (ARTICLE 32)			
Regular Salaries	\$ 217,455.00	\$ 215,529.28	\$ 244,920.00
Regional Planning	8,770.00	8,769.00	8,805.00
Master Plan Expenses	2,000.00	0.00	2,000.00
Contracted Services	25,240.00	13,619.35	10,660.00
Office Supplies	2,500.00	3,882.05	3,000.00
Property Maintenance	1,000.00	920.97	1,000.00
Training	3,500.00	4,088.64	3,500.00
Legal Ads	3,500.00	2,465.79	3,500.00
Registry of Deeds	100.00	0.00	100.00
Vehicle Equipment	0.00	0.00	8,400.00
Office Equipment	5,415.00 (1)	3,223.06	5,020.00
Vehicle Fuel	1,000.00	1,282.83	1,000.00
Vehicle Maintenance	2,500.00	1,300.66	2,500.00
Miscellaneous	320.00	208.00	320.00
Telephone	4,000.00	4,587.51	4,385.00
Electricity	2,400.00	2,931.15	5,040.00
Heat	2,900.00	638.63	3,500.00
TOTALS	282,600.00	263,446.92	307,650.00
(1) includes \$2,000 carryover from 2000	280,600.00		
<u>HIGHWAYS, STREETS & BRIDGES</u> (ARTICLE 32)			
Regular Salaries	\$ 69,780.00	\$ 55,129.12	\$ 78,335.00
Contracted Services - Summer	286,000.00	218,307.78	358,300.00
Contracted Services - Winter	174,210.00	209,655.00	196,000.00
Clothing Allowance	600.00	0.00	600.00
Vehicle Equipment	0.00	0.00	5,000.00
Vehicle Fuel	7,800.00	5,945.49	7,200.00
Vehicle Maintenance	2,000.00	4,980.65	6,000.00
Telephone	1,440.00	940.04	1,565.00
Electricity	600.00	424.30	600.00
TOTALS	542,430.00	495,382.38	653,600.00
<u>STREET LIGHTS</u> (ARTICLE 32)			
Granite State Electric	\$ 2,550.00	\$ 2,617.33	\$ 2,775.00
Public Service Company	9,000.00	7,459.65	7,100.00
Installations	500.00	158.57	500.00
TOTALS	12,050.00	10,235.55	10,375.00
<u>SOLID WASTE DISPOSAL</u> (ARTICLE 32)			
Regular Salaries	\$ 198,070.00	\$ 203,218.46	\$ 219,000.00
Part-time Salaries	9,930.00	17,422.26	0.00
Overtime	2,420.00	3,591.95	2,900.00
Holiday	4,525.00	3,296.72	5,215.00
Employee Health	750.00	311.00	750.00
Contracted Services	5,000.00	1,216.00	5,000.00
Site Monitoring	5,000.00	5,818.13	6,850.00
Tire Removal	2,500.00	2,273.50	2,500.00
Scrap Metal	5,295.00	4,722.94	5,295.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>SOLID WASTE DISPOSAL CONT.</u>			
Waste Removal	199,725.00	206,141.45	242,255.00
Demolition Removal	56,000.00	58,985.43	56,000.00
Compost Removal	0.00	0.00	0.00
Oil	810.00	425.25	900.00
Expendable Supplies	4,200.00	6,584.54	4,200.00
Property Maintenance	8,000.00	3,167.90	11,500.00
Training	100.00	26.63	500.00
Clothing Allowance	2,400.00	2,364.75	2,500.00
Mileage	350.00	213.80	350.00
Vehicle Equipment	35,000.00	29,030.27	10,000.00
Equipment	0.00	0.00	4,000.00
Vehicle Fuel	9,500.00	9,037.71	9,500.00
Vehicle Maintenance	24,250.00	15,322.61	21,450.00
Equipment Maintenance	5,650.00	10,936.50	5,650.00
Dues and Meetings	5,795.00	5,563.89	6,340.00
Site Improvements	7,600.00 (1)	0.00	5,000.00
Miscellaneous Expenses	250.00	240.59	250.00
Telephone	1,480.00	1,824.74	2,910.00
Electricity	6,675.00	5,944.63	6,675.00
TOTALS	601,275.00	597,681.65	637,490.00
(1) includes \$1,600 carryover from 2000	599,675.00		
<u>HEALTH AND HUMAN SVCS (ARTICLE 32)</u>			
Visting Nurse/Hospice	\$ 20,639.00	\$ 20,639.00	\$ 20,640.00
Center for Life Management	11,406.00	11,406.00	15,000.00
Community Caregivers	1,500.00	1,500.00	1,500.00
AIDS Response/Seacoast	525.00	525.00	525.00
A Safe Place	400.00	400.00	400.00
Rape & Assault Services	900.00	900.00	1,000.00
Big Brothers/Sisters of Gr. Nashua	500.00	500.00	500.00
Community Health Services	3,000.00	3,000.00	3,000.00
Greater Derry Transportation	1,000.00	1,000.00	1,250.00
Suzdel Sister City Support	500.00	500.00	500.00
Meals on Wheels	2,130.00	2,130.00	2,130.00
Water Testing	3,000.00	653.33	3,000.00
Dues and Meetings	100.00	0.00	100.00
TOTALS	45,600.00	43,153.33	49,545.00
<u>ANIMAL CONTROL (ARTICLE 32)</u>			
Regular Salaries	\$ 14,000.00	\$ 14,362.29	\$ 15,285.00
Kennel Fees	400.00	0.00	400.00
Office Supplies	300.00	230.00	300.00
Mileage	2,600.00	2,717.50	2,800.00
Miscellaneous Expense	150.00	50.00	150.00
TOTALS	17,450.00	17,359.79	18,935.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>GENERAL ASSISTANCE</u> (ARTICLE 32)			
Community Action Program	\$ 4,000.00	\$ 4,000.00	\$ 5,860.00
Welfare Assistance	34,000.00	39,431.99	37,500.00
Hardship Abatements	10,000.00	640.59	10,000.00
Miscellaneous Expenses	500.00	300.00	500.00
TOTALS	48,500.00	44,372.58	53,860.00
<u>LIBRARY</u> (ARTICLE 32)			
Regular Salaries	\$ 346,900.00	\$ 319,477.96	\$ 386,290.00
Office Supplies	6,000.00	7,602.76	7,500.00
Computer Supplies	1,600.00	654.35	2,400.00
Property Maintenance	8,000.00	6,645.72	7,000.00
Mileage	600.00	705.50	800.00
Office Equipment	2,500.00	5,855.56	4,000.00
Equipment Maintenance	3,000.00	1,283.38	4,000.00
Books and Magazines	55,000.00	55,033.95	60,000.00
Other Library Materials	15,000.00	14,049.41	18,000.00
Library Computer Services	12,000.00	10,144.44	12,000.00
Electronic Cataloging	3,000.00	2,376.00	3,500.00
Programs and Films	4,300.00	4,654.13	5,500.00
Petty Cash	1,400.00	1,059.25	1,600.00
Dues and Meetings	4,000.00	4,000.00	5,000.00
Telephone	4,000.00	6,715.27	6,000.00
Electricity	13,000.00	11,562.73	13,000.00
Heat	3,500.00	6,299.43	5,400.00
TOTALS	483,800.00	458,119.84	541,990.00
<u>RECREATION</u> (ARTICLE 32)			
Regular Salaries	\$ 30,050.00	\$ 26,947.90	\$ 30,050.00
Chemical Toilets	14,550.00	13,352.40	25,080.00
Office Supplies	925.00	106.60	925.00
Rec. Sportsfields	26,140.00	32,345.66	38,995.00
Recreational Activities	8,650.00	8,510.59	9,700.00
Patriotic Purposes	300.00	316.75	300.00
Senior Rec. Activities	8,600.00	4,834.66	8,600.00
Equipment Maintenance	5,300.00	2,758.70	3,030.00
Petty Cash	200.00	0.00	200.00
Committee Expenses	200.00	362.00	200.00
Employee Health	1,500.00	0.00	1,500.00
Telephone	500.00	550.70	500.00
Electricity	2,760.00	1,855.59	8,000.00
TOTALS	99,675.00	91,941.55	127,080.00
<u>CONSERVATION COMMISSION</u> (ARTICLE 9)			
Regular Salaries	\$ 2,700.00	\$ 2,700.00	\$ 2,910.00
Dues and Meetings	560.00	560.00	625.00
Construction/Maintenance Expenses	1,500.00	1,500.00	1,500.00
<u>CONSERVATION COMM. CONT.</u>			

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
Miscellaneous Expenses	1,000.00	1,000.00	1,000.00
TOTALS	5,760.00	5,760.00	6,035.00
<u>SENIOR CENTER</u>			
	(ARTICLE 32)		
Senior Volunteer Program	\$ 500.00	\$ 500.00	\$ 500.00
Property Maintenance	500.00	0.00	500.00
Electricity	4,000.00	2,804.20	4,000.00
TOTALS	5,000.00	3,304.20	5,000.00
<u>CABLE TELEVISION</u>			
	(ARTICLE 32)		
Regular Salaries	\$ 21,900.00	\$ 7,931.43	\$ 33,325.00
Contracted Support	10,600.00	8,240.00	6,655.00
Office Supplies	750.00	270.29	300.00
Property Maintenance	750.00	116.50	500.00
Equipment	12,000.00	11,433.12	10,000.00
Dues and Meetings	1,200.00	225.00	600.00
Miscellaneous Expenses	1,200.00	929.99	1,000.00
Telephone	1,200.00	816.62	1,000.00
TOTALS	49,600.00	29,962.95	53,380.00
<u>DEBT SERVICE</u>			
	(ARTICLE 32)		
Long Term Notes P & I	\$ 653,995.00	\$ 653,995.00	\$ 752,175.28
TANS - Interest	5.00	0.00	5.00
TOTALS	654,000.00	653,995.00	752,180.28
<u>CAPITAL OUTLAY</u>			
	(ARTICLE 32, 6, 7, 4, 5, 15)		
Road Improvements	104,838.00 (1)	4,473.74	200,000.00
Library Building	2,205.00 (2)	0.00	0.00
Town Vault	70,000.00	70,000.00	0.00
Municipal Land Purchase	144,900.00 (4)	144,597.77	0.00
Police Station Building	686.00 (5)	0.00	0.00
Langdon Road/ Range Road	130,000.00 (3)	65,000.00	0.00
Loader	0.00	0.00	85,000.00
Searles School	0.00	0.00	99,000.00
Griffin Park Improvements	0.00	0.00	300,000.00
Ambulance	0.00	0.00	131,250.00
Lowell Rd Bike Path Engineering	0.00	0.00	23,000.00
Fire Station Building	0.00	0.00	0.00
Renovation of Fire Building	73,323.00 (6)	73,323.00	0.00
Use of Griffin Park Interest	45,000.00 (7)	45,000.00	0.00
TOTALS	570,952.00	402,394.51	838,250.00
	235,718.00		

(1) includes \$4,838 carryover from 2000

(2) reflects \$2,205 carryover from 2000

(3) includes \$95,000 carryover from 2000

(4) includes \$114,182 to be bonded for one year

OPERATING TRANSFERS OUT

(ARTICLE 32)

(5) reflects carryover from 2000

(6) reflects carryover from 2000

(7) appropriation offset by 2001 funds transfer

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
Fire Apparatus	\$ 4,910.00	\$ 4,910.00	\$ -
TOTALS	4,910.00	4,910.00	0.00
<u>RETIREMENT</u>			
	(ARTICLE 32)		
Police	\$ 54,760.00	\$ 54,805.54	\$ 56,085.00
Fire	55,130.00	52,544.38	60,590.00
Group 1	58,845.00	54,841.46	62,255.00
Group 1 Supplemental	76,005.00	70,167.88	79,990.00
MONY Service Charge	5,000.00	0.00	5,000.00
Social Security	27,810.00	30,893.74	32,765.00
TOTALS	277,550.00	263,253.00	296,685.00
<u>INSURANCE</u>			
	(ARTICLE 32)		
Workers Compensation	\$ 31,635.00	\$ 43,732.66	\$ 46,795.00
Accident - Callmen	650.00	605.00	650.00
Health Insurance	2,700.00	2,700.00	2,700.00
Life and Disability	50,045.00	48,030.09	54,955.00
Dental	55,265.00	50,927.48	56,190.00
Unemployment Comp.	500.00	574.33	500.00
Medicare	39,815.00	39,988.60	47,090.00
Miscellaneous	2,000.00	3,389.30	2,000.00
N.H. Liability Trust	59,000.00	58,932.00	61,615.00
TOTALS	241,610.00	248,879.46	272,495.00
<u>OTHERS</u>			
	(ARTICLE 32)		
Contracted Police Services	\$ 100,000.00	\$ 144,362.69	\$ 125,000.00
TOTALS	100,000.00	144,362.69	125,000.00
<u>TRUST ACCOUNTS</u>			
	(ARTICLE 17, 19, 18, 25)		
Health Trust	\$ 375,000.00	\$ 375,000.00	\$ 475,000.00
Property Trust	35,000.00	35,000.00	35,000.00
Earn time Trust	30,000.00	30,000.00	30,000.00
Museum Trust	0.00	0.00	4,350.00
TOTALS	440,000.00	440,000.00	544,350.00
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GRAND TOTAL	\$ 7,943,824.00 *	\$ 7,712,341.77 *	\$ 8,897,515.28
<i>(see notes on following page)</i>	7,756,690.00 (b)	(a)	9,069,030.28
	7,592,508.00 (c)	(e)	8,549,913.28
	7,943,824.00 (d)	(f)	8,580,273.28

Notes:

* includes \$5,000 appropriated and expended from Searles Revenue Trust

(a) total proposed appropriations including special articles below:

Municipal Union Contract	\$ 21,015.00	Article 10
Fire Union Contract	\$ 60,500.00	Article 11
Ladder Truck	\$ 25,000.00	Article 14
Castlehill Bridge St. (1/2 w/ Pelham)	\$ 15,000.00	Article 13
Use of Searles Revenue Fund	\$ 5,000.00	Article 16
Petition to add 4 firefighters	\$ 45,000.00	Article 26

(b) 2001 appropriation less carryovers of \$187,134 from 2000

(c) 2001 appropriation less carryovers of \$187,134, \$45,000 from Use of Griffin Park interest and \$5,000 from Use of Searles Revenue, and use of bonds \$114,182. This figure is used to determine the actual dollar increase (decrease) from 2001 to 2002.

(d) 2001 appropriations including bonds, use of other funds, CRF'd, and carryovers to show total available for 2001

(e) 2002 proposed appropriations less any CRF withdrawals (\$18,800), use of fund balance (\$0), use of other funds (\$21,294 - Searles Revenue) and bonds (\$479,023). This figure is used for 2002 to compare with 2001 to determine the increase or decrease in actual appropriations.

(f) 2002 proposed appropriations, less any funds reduced as noted above, plus any carryovers from 2001 to show total monies to be available. (\$26,559 carried over from 2001)

OFFICIAL BALLOT VOTE, MARCH 12, 2002

The Annual SB2 Election was called to order at 7:00 AM by Town Moderator, Peter Griffin. Ballots were publicly opened by Town Clerk, Joan C. Tuck. Those present included Selectman Hohenberger, Ballot Clerks, and Supervisors/Checklist.

There were 6,159 names on the checklist. 1,902 votes cast (26% of voters).

The following were **Duly Elected**:

SELECTMAN for Three Years:

Bruce Breton	903 Votes
ALAN CARPENTER	1,124 Votes
CHRISTOPHER DOYLE	988 Votes

TOWN MODERATOR for Two Years:

PETER GRIFFIN	1,478 Votes
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CEMETERY TRUSTEE for Three Years:

GAIL WEBSTER (write-in)	238 Votes
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PLANNING BOARD for Three Years:

EILEEN MALONEY	1,096 Votes
Theodore Maravelias	477 Votes
ROSS MCLEOD	1,188 Votes

TRUSTEE/TRUST FUND for Three Years:

MARY JOHNSON	1,400 Votes
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SUPERVISOR OF THE CHECKLIST for Six Years:

ROBERT A. SKINNER	1,452 Votes
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LIBRARY TRUSTEE for Three Years:

SHIRLEY BEAULIEU	1,336 Votes
PATRICIA SKINNER	1,336 Votes

Zoning Petitions:

Article #2:	Petition 1	Yes	666
		NO	1,153
	Petition 2	YES	1,076
		No	760
	Petition 3	Yes	671
		NO	1,151
	Petition 4	YES	1,293
		No	518
	Petition 5	Yes	563
		NO	1,224

Zoning Amendments:

Article #3: Amendment #1	YES	1,233	Amendment #16	YES	1,054
	No	523		No	648
Amendment #2	YES	1,296	Amendment #17	YES	1,332
	No	462		No	368
Amendment #3	YES	1,252	Amendment #18	YES	1,331
	No	487		No	356
Amendment #4	YES	1,267	Amendment #19	YES	1,185
	No	415		No	496
Amendment #5	YES	1,253	Amendment #20	YES	1,268
	No	434		No	418
Amendment #6	YES	1,220	Amendment #21	YES	1,362
	No	455		No	303
Amendment #7	YES	1,268	Amendment #22	YES	1,270
	No	414		No	413
Amendment #8	YES	1,234	Amendment #23	YES	1,325
	No	431		No	329
Amendment #9	YES	1,254	Amendment #24	YES	1,124
	No	416		No	530
Amendment #10	YES	1,261	Amendment #25	YES	1,252
	No	401		No	437
Amendment #11	YES	1,233	Amendment #26	YES	1,347
	No	390		No	335
Amendment #12	YES	1,323	Amendment #27	YES	1,318
	No	368		No	325
Amendment #13	YES	1,265	Amendment #28	YES	1,367
	No	438		No	306
Amendment #14	YES	1,165	Amendment #29	YES	1,278
	No	530		No	406
Amendment #15	YES	1,276	Amendment #30	YES	983
	No	439		No	715

Remaining Warrant Articles:

Article #4:	Yes	1,053	Article #18:	Yes	859
	NO	803		NO	880
	<i>(Defeated - Required 1114 to pass)</i>				
Article #5:	YES	1,205	Article #19:	YES	988
	No	635		No	753
Article #6:	Yes	939	Article #20:	YES	1,210
	NO	883		No	481
	<i>(Defeated - Required 1093 to pass)</i>				
Article #7:	Yes	893	Article #21:	YES	1,518
	NO	932		No	298
Article #8:	YES	1,276	Article #22:	YES	1,294
	No	398		No	453
Article #9:	YES	1,284	Article #23:	YES	1,326
	No	486		No	426
Article #10:	YES	1,234	Article #24:	YES	1,450
	No	570		No	332
Article #11:	YES	1,309	Article #25:	YES	1,023
	No	497		No	736
Article #12:	YES	1,187	Article #26:	YES	1,053
	No	595		No	756
Article #13:	YES	1,339	Article #27:	YES	1,212
	No	472		No	545
Article #14:	Yes	900	Article #28:	YES	1,610
	NO	920		No	137
	<i>(Recount requested & held on 3/20/02</i>				
	<i>Results: Yes: 895/NO: 924/Blank: 83)</i>				
Article #15:	Yes	892	Article #29:	YES	1,413
	NO	941		No	294
Article #16:	YES	1,102	Article #30:	YES	1,171
	No	694		No	467
Article #17:	YES	895	Article #31:	YES	1,091
	No	865		No	576
			Article #32:	YES	1,167
				No	559
