Community Development Department-Planning Board Home-Based Day Care

Customary Home Occupation/Conditional Use Permit Flow Chart

Application Start

Determine as to whether or not your proposal is a permitted Home-Based Day Care/ Customary Home Occupation, per Section 606.1.6 & 602.1.10, If your business qualifies, then submit a completed Customary Home Occupation/Conditional Use Permit Application

Technical Review Committee

Following an application submittal, you will be scheduled for a Technical Review Committee meeting (TRC) with Town Committees and Staff. Following the TRC meeting you will receive written comments.

Public Hearing Scheduled

The public hearing for the proposal will be noticed in the paper and abutter notifications will be mailed out, per *NH RSA 91-A*. The Planning Board will determine to either: approve the proposal, approve the proposal with conditions, or deny the proposal.

Application Finish

If the application is approved with conditions, you have 120 days to meet those conditions. If the application is denied, you may submit a new application or appeal the decision, per *NH RSA 677:15*.

*Refer to the Section 602.1.6 of the Zoning and Land Use Regulations for more detailed information.