

**Windham Historic District Commission**  
**Meeting Agenda**

May 14, 2014

4:00 P

Type of Meeting: Monthly Meeting

Invitees: Carol Pynn, Nancy Kopec, Bonnie Parenteau

- I. Call to order at 4:10 pm
- II. Roll call: Carol Pynn, Nancy Kopec, Bonnie Parenteau  
The minutes from last meeting April 9, 2014 were discussed. Some of the recommended changes still need to be done. The minutes from April will be approved at the next meeting, June 11<sup>th</sup>.  
*April minutes draft sent to C. Pynn, N. Kopec and P. Griffin 5/15/14 for review.*
- III. Old Business:
  1. David Appleby's resignation has been acknowledged.
  2. Lot # 21-F-42 and 21-f-43; 3/21/14: 163 and 165 Range Rd; this property is owned by an LLC Hi Rise. The issue is a lot-line adjustment and there is a cellar there. The recommendation is to reconfigure the driveway so that the cellar would be preserved. Mr. Halloran, an abutter is concerned about his driveway. He's has been very helpful in securing photos of the property. The HC/HRC voted to add the lots onto the Historic resource list. Carol attended the Planning Board meeting to discuss possible ways to preserve the area. The Planning Board has informed the HC/HDC that they cannot reconfigure the driveway.
  3. A second cellar was found on property on Lot 21-F-56, 2 Weston Rd (near Langdon), across the street from a cemetery on Range Rd. This property is owned by Jason Roberts who was in agreement to have the cellar listed on the Historic Resource list.
  4. Chadwick House: discussion took place reviewing what has been taking place. A demolition sign was posted for a period of time. The ordinance states that the sign must be up for 30 days. Carol will speak with the owner John Allosso to get the status of the project. Possibly we'd be allowed to go inside and observe any historic artifacts which might be photographed or preserved.
- IV. Open Issues  
Stickney Cellar project (completed by the Eagle Scout Matt Laliberte): A New England Telephone sign 17" by 18" was found while clearing the grounds. Bonnie will send a photo of this and other scrap metal items found at the Stickney Cellar site to the Historic Society to see if they have an interest in displaying them at the Historic building.

Updated photos have been taken of the Stickney Cellar Project completed by the Eagle Scouts in the 2013.  
It looks beautiful.

Board Reorganization: Contact has been made with Dave Sullivan to consider posting an open position in the local papers due to David Appleby's departure from the Committee. Carol Pynn will serve as Chairman until a replacement can be found.

TRC: Carol has attended the TRC meetings.

1. TRC: 2013-8 Lot # 21-F-42 and 21-f-43; 3/21/14: 163 and 165 Range Rd; reported above.
2. Other meetings in March did not involve historic properties. HC no comment;

Signs: Nancy went to examine the signs in the Community Development building and to meet with Jeff. She plans to schedule the placement of the sign at Simpson Cellar.

There is one plaque for the Searles School. Donna Markham will be the contact. The plan is to place it to the left of the front door. George Dinsmore may be involved with putting up the plaque.

The plaque measures 15 ¼" (W) and 12" (H). The plaques cost approximately \$400.

Future signs:

- Peter Griffin plans to speak with the owner of the Union Hall.
- Proposal: get one sign that says "Site of Historic Center". The large sign is \$1840.

V. Any other business:

Town Pound: Carol spoke to Dave Sullivan about cleaning up the area around the Town Pound. He suggested we speak with Jack McCartney the Road Agent about the upkeep. The HC/HDC paid a landscaping company, Boutin, to clean up the Town Pound area. We'd like to see the care of the pound improved and snow plow damage avoided.

Planning Board Meeting 5/14/14: A meeting has been called to discuss the Master Plan for the Town. Carol will go and mention the 2 cellars, the Town Pound and the sign for the Simpson Cellar.

Northland Farm: Bonnie will send a letter to Tom Murray on the Northland Farm property requesting his input on sign options for commemoration on the property. Examples are below:

A watch list draft was prepared and distributed by Bonnie. Anyone with recommendations for additions can send them to her. We continue to discuss the purpose of this list and possible action steps resulting from it.

HC/HDC mail: Carol has offered to check the mailbox in the Town Hall for any mail directed to our committee

VI. Adjournment: 6:00 pm

Next Meeting: July 9, 2014