

**Windham Historic District Commission  
Meeting Agenda**

April 9, 2014

4:00 PM

Type of Meeting: Monthly Meeting

Meeting Facilitator: Nancy Kopec

Invitees: Carol Pynn, Nancy Kopec, Bonnie Parenteau

- I. Call to order
- II. Roll call: Carol Pynn, Nancy Kopec, Bonnie Parenteau  
Approval of minutes from last meeting: Nancy Kopec made a motion to approve the minutes previously revised. It was seconded by Carol. Approved 3-0.

III. Open issues

Garage doors on the Community Development building: The bid was put out on the doors. Unless they are customized doors (very expensive) they cannot replicate the same windows. The 4 doors are different sizes. The recommendation was for 4 windows across for the smaller doors. The 2 left side doors will have 3 rows of 4 windows, and the 2 right hand doors will have 3 rows of 5 windows.

A new roof has already been approved-The roofing will be done with architectural shingles to replace the existing ones.



The vinyl panels over the steel doors have a wood grain.

If we do not approve of this slight modification it's possible that the Town will not be able to get this project done.

As a Board we reviewed the plan, with photos. Bonnie Parenteau made a motion to approve the proposed plans to replace the garage doors with window panes as presented by Dave Sullivan. The cost will be \$10,540.

Eagle Scout Check

The check generously given to the HDC by the Eagle Scouts for \$239.46 will be deposited by Dana into the HDC account. It can be used for anything voted upon by the Committee.

TRC: Carol has attended the TRC meetings.

1. TRC: 2013-8 Lot # 21-F-42 and 21-f-43; 3/21/14: 163 and 165 Range Rd; Contact Mr. Halloran; Lot-line adjustment There is a cellar there. The recommendation was to reconfigure the driveway so that the cellar would be preserved.
2. TRC: 2014-11 Lot: 21-D-107 3/25/14 4 Cobbett's Pond Rd. Discussion on a canopy on the old gas station. This is not considered a historic property. The recommendation was for the canopy to
3. TRC: 2014-12 Lot #: 6-C-400 64 No Lowell Rd Day Care issue: any comments from HDC. The proposed structure is shingled.
4. TRC: 2014-14; Lot # 21-G-851; 12 Candlewood Rd; 2014-15; Lot 3-A-609; 40 Mitchell Pond Rd; 2014-16 Lot 11-A-1648 8 Easy St; These were all watershed issues.
5. TRC: Case #: 2014-17 Lot #: 13-K-37A  
4/1/14 proposal for the 4/8/14 meeting; 8 Dorian Rd. Contact Mark Gross  
This is a wetland and watershed special permit. The HC has no comment.

Signs: Nancy provided an update:

She went to examine the signs in the Community Development building. The signs come with posts.

She met Jeff who gave us his number (603-234-8359). He will be the one to install the signs.

There is one plaque for the Searles School. Donna Markham will be the contact. The plan is to place it to the left of the front door. George Dinsmore may assist with installing the plaque and Nancy will contact him about this.

The Depot plaque has already been placed. It measures 15 ¼" (W) and 12" (H) and cost approximately \$400.

The larger sign cost is \$1840.

Proposal: get one sign that says "Site of Historic Center". Carol suggested this for the Pound

#### IV. Any other business:

Defer until May meeting:

Tom Murray - Northland Farm; a plaque can be applied to a boulder; the size should be contingent on the size of the boulder. He will need the wording, and type.

The bronze sign on Indian Rock is a possible model for future Historical markers.

Carol is still looking into the possibility of asking the state for markers and plaques. They may cover the expense if it is on a state road.

SOP's and Objectives will be discussed at the next meeting since 2 members are not available for this meeting.

Discussion:

Should the committee have a Vice-chair? What plans should be made if the Chair cannot make the meeting? Who will be checking the HDC/HC mail box in the Town Hall? Who will put the notice in the paper prior to each meeting?

Request for Letter of Support: A request came from a concerned citizen for a letter to be sent from the Historic Commission to the Conservation Commission, namely, Wayne Morris regarding the purchase of Campbell Farm by the Conservation Commission. This property is on Kendall Pond Rd. It is a farmhouse on 60 acres of land. Peter made a motion to write the letter to endorse writing a letter of support. Nancy seconded the motion. Approved 5-0. In 1773 a grant was given in the Nutfield Region for this property.

David Appleby made a request to Dave Sullivan to post the available position on the HC/HDC in the paper. David Appleby will make a contact regarding the Town Pound.

A watch list draft was prepared and distributed by Bonnie. Anyone with recommendations for additions can send them to her.

V. Adjournment: 6:00 pm

Next Meeting: May 14, 2014