



OLD VALUES - NEW HORIZONS

COMMUNITY DEVELOPMENT

PO Box 120, Windham, New Hampshire 03087

(603) 432-3806 / Fax (603) 432-7362

www.WindhamNewHampshire.com

Windham Planning Board Master Plan Workshop May 21, 2014 Approved Minutes

Members Present:

Regular Members:

Kristi St. Laurent, Chair

Alan Carpenter, Vice Chair (arrived at approx. 7:25 pm)

Joel Desilets, Selectman Alternate Member

Margaret Crisler, Regular Member

Paul Gosselin, Regular Member

Pam Skinner, Regular Member

Vanessa Nysten, Regular Member

Steven Bookless, Alternate Member

David Oliver, Alternate Member (arrived approx. 7:20 pm)

Members Excused:

Bruce Breton, Selectman Member

Kathleen DiFruscia, Alternate Member

Jim Fricchione, Alternate Member

Staff Present: **Laura Scott, Community Development Director**

Consultant Present: **Jack Munn, Southern NH Planning Commission**

Chair St. Laurent opened the meeting at approx. 7:05 pm and began with the Pledge of Allegiance.

2015 Master Plan Community Survey

The Board reviewed each section and question of the revised draft survey provided by Ms. Scott. It included an Introduction, Resident Profile, General Issues, Community Facilities, Land Use, Economic Development, Transportation, Housing, Natural Resources and Conservation Lands, Historic and Cultural Resources, Community Vision, Skate Park Question, and Directions for return of paper survey. The Board made edits and corrections. Input was given by Mr. Munn, Ms. Scott, and Ms. Ruth-Ellen Post, Stonehedge Rd. The Regional Concerns section was added back in and the Housing Section was removed due to housing already being covered in other sections of the survey.

Vice Chair Carpenter made a motion to approve the Master Plan Survey as amended this evening. Ms. Crisler seconded the motion. Motion passed 7 – 0.

Ms. Scott will e-mail the revised survey to the Board to make sure that all edits are captured before printing. The intent is to have the community survey ready to distribute to residents at the Town's upcoming Strawberry Festival on Saturday, May 31st and to also make the survey available to be completed on-line. Chair St. Laurent, Vice Chair Carpenter, Mr. Bookless, Mr. Oliver, and Ms. Nysten volunteered to assist with the Master Plan Survey booth at the Strawberry Festival. All returned surveys, materials, etc. will be given to Ms. Scott at the end of the Strawberry Festival.

2015 Master Plan Community Visioning Event

Ms. Scott stated that she has already reserved the date of July 16th at three venues and the Board needs to choose which one venue they want her to confirm the event will be held at. She presented a proposed Master Plan Community Visioning Workshop Agenda, group discussion topics with event organization outline to the Board. The proposed topics presented include Natural Resources, Economic Development, Transportation, Housing, Community Facilities and Utilities, Recreation. What is the Town doing right in these areas? What can be improved upon now and in the future? It included a specific process for group discussion, handouts, staffing, advertising, etc. The Board, Ms. Scott and Mr. Munn discussed the information and recommendations. The Board decided that the Community Visioning Event will take place at The Searles School and Chapel facility. The Board will have further discussion to make decisions on other details for the Community Visioning Workshop Event at an upcoming June PB meeting.

Discussion on two upcoming Master Plan Workshops with other Boards and Committees

There will be a PB Master Plan Workshop on Wednesday, June 11th with the Historic District Committee, the Recreation Committee, and the Conservation Committee. There will also be a PB Master Plan Workshop on Wednesday, July 9th with the Economic Development Committee and the Zoning Board. The Board discussed meeting with the School Board/other committees, date(s) to be determined. Each Board/Committee will be given a photo copy of the sections of the current (2005) Master Plan that applies to them so they can provide input for what they would like to add and eliminate.

Old/New Business

There is an upcoming PB meeting at 6:00pm. Vice Chair Carpenter discussed adhering to the 7:00 pm start time versus a 6:00 pm start time. It can be difficult for the Board and the Public to attend the earlier 6:00 pm meeting that can extend beyond 11:00 pm. Ms. Scott stated that there is also another PB meeting scheduled to start at 6:00 pm as well.

Ms. Crisler made a motion to adjourn at approx. 10:30 pm. Ms. Skinner seconded the motion. Motion passed 7-0.

These minutes are in draft form and are respectfully submitted for your approval by Vanessa Nysten, Planning Board Member.